



BUDGET GUIDELINES FOR ACTIVITY FUND REVENUE/EXPENDITURES

ALL FUNDRAISING ACTIVITIES

FISCAL YEAR: July 1, 2022 - June 30, 2023

SCHOOL SITE:

ACCOUNT NAME & PROJECT:

PROGRAM (ONLY for 893-Club Accounts):

015 Admin Activity Account
805 DA CHILD NUTRITION
SELECT PROGRAM (ONLY FOR PROJECT 893)

Please check one:

X	NEW
	REVISED

REVENUE		
Fiscal Year	Deposits	Estimated Amount
2022-23	Donations, gifts, grants	\$ 100.00
2022-23	Dues, fees, registrations, rental fees	\$ 100.00
2022-23	Contributions from sites	\$ 100.00
2022-23	Temporary deposit of money for special purposes	\$ 50.00
2022-23	Restaurant profit sharing	\$ 50.00
2022-23	Interest, commissions	\$ 480.68
Go to Page 2 if more rows/cells are needed		
Total from Page 2		\$ -
Total Revenue		\$ 880.68

EXPENDITURES		
Fiscal Year	Expenses	Estimated Amount
2022-23	Professional development	\$ 50.00
2022-23	Rentals, lease services	\$ 50.00
2022-23	Communication services	\$ 50.00
2022-23	Printing & binding	\$ 50.00
2022-23	Copy supplies and paper	\$ 50.00
2022-23	Health, aid, and hygiene supplies	\$ 50.00
2022-23	Kitchen products and supplies	\$ 50.00
2022-23	General supplies <\$5,000 non-durable	\$ 50.00
2022-23	Books, magazines, newspapers, periodicals, subscriptions	\$ 461.36
2022-23	Appliances, furniture, and fixtures <\$5,000	\$ 50.00
2022-23	Technology related supplies, small equipment and software	\$ 500.00
2022-23	Uniforms and T-shirts	\$ 500.00
2022-23	Awards, gifts, decorations, regalia, refreshments, flowers, cards	\$ 50.00
2022-23	Dues, fees, registrations, licensing fees, bank fees	\$ 50.00
2022-23	Donations	\$ 50.00
2022-23	Refunds, reimbursements	\$ 50.00
Go to Page 2 if more rows/cells are needed		
Total from Page 2		\$ 550.00
Total Expenditures		\$ 2,661.36

Beginning Fund Balance			
	\$	1,780.68	(A1) From Report**
Revenue			
	\$	880.68	(A2)
Expenditures			
	\$	2,661.36	(B1)
Ending Fund Balance			
	\$	-	(B2) (A1+A2-B1=B2)

** Report in iAccounting (Wengage): Options --> Analysis Tools/Reports --> Revenue Expenditure Summary

X

Sponsor's Signature

see approval email

Date

X

Activity Fund Custodian's Signature

Date



BUDGET GUIDELINES FOR ACTIVITY FUND REVENUE/EXPENDITURES

ALL FUNDRAISING ACTIVITIES

FISCAL YEAR: July 1, 2022 - June 30, 2023

SCHOOL SITE:

ACCOUNT NAME & PROJECT:

PROGRAM (ONLY for 893-Club Accounts):

015 Admin Activity Account
805 DA CHILD NUTRITION
SELECT PROGRAM (ONLY FOR PROJECT 893)

Please check one:

<input checked="" type="checkbox"/>	NEW
<input type="checkbox"/>	REVISED

REVENUE		
Fiscal Year	Deposits	Estimated Amount
	Continued from Page 1:	
Total Revenue		\$ -

EXPENDITURES		
Fiscal Year	Expenses	Estimated Amount
	Continued from Page 1:	\$ 50.00
2022-23	Petty cash	\$ 50.00
2022-23	Transportation expenses, travel expenses, lodging	\$ 50.00
2022-23	Cleaning, maintenance supplies	\$ 50.00
2022-23	Fundraiser expenses	\$ 50.00
2022-23	Films, videos, audio tapes & audio visual supplies	\$ 50.00
2022-23	Speakers, clinicians, subs, special guests, accompanists, tutors	\$ 50.00
2022-23	Repairs & maintenance services	\$ 50.00
2022-23	Contracted services, other professional services	\$ 50.00
2022-23	Special purchases for which the money was received	\$ 50.00
2022-23	Incentives, bereavement items; recognition expenses	\$ 50.00
Total Expenditures		\$ 550.00



BUDGET GUIDELINES FOR ACTIVITY FUND REVENUE/EXPENDITURES

ALL FUNDRAISING ACTIVITIES

FISCAL YEAR: July 1, 2022 - June 30, 2023

SCHOOL SITE:

ACCOUNT NAME & PROJECT:

PROGRAM (ONLY for 893-Club Accounts):

015 Admin Activity Account
806 DA ENGAGE BA
SELECT PROGRAM (ONLY FOR PROJECT 893)

Please check one:

<input checked="" type="checkbox"/>	NEW
<input type="checkbox"/>	REVISED

REVENUE		
Fiscal Year	Deposits	Estimated Amount
2022-23	Donations, gifts, grants	\$ 1,000.00
2022-23	Dues, fees, registration fees, rental fees	\$ 350.00
Go to Page 2 if more rows/cells are needed		
Total from Page 2		\$ -
Total Revenue		\$ 1,350.00

EXPENDITURES		
Fiscal Year	Expenses	Estimated Amount
2022-23	Repairs and maintenance services	\$ 400.00
2022-23	Rentals, lease services	\$ 400.00
2022-23	Communication services	\$ 1,000.00
2022-23	Printing & binding	\$ 50.00
2022-23	Copy supplies and paper	\$ 50.00
2022-23	Health, aid, and hygiene supplies	\$ 50.00
2022-23	Kitchen products and supplies	\$ 50.00
2022-23	General supplies <\$5,000 non-durable	\$ 1,000.00
2022-23	Books, magazines, newspapers, periodicals, subscriptions	\$ 50.00
2022-23	Appliances, furniture, and fixtures <\$5,000	\$ 50.00
2022-23	Technology related supplies, small equipment and software	\$ 50.00
2022-23	Uniforms and T-shirts	\$ 100.00
2022-23	Awards, gifts, decorations, regalia, refreshments, flowers, cards	\$ 433.03
2022-23	Dues, fees, registrations, licensing fees, bank fees	\$ 50.00
2022-23	Donations	\$ 50.00
2022-23	Refunds, reimbursements	\$ 50.00
Go to Page 2 if more rows/cells are needed		
Total from Page 2		\$ 1,650.00
Total Expenditures		\$ 5,483.03

Beginning Fund Balance	\$	4,133.03	(A1) From Report**
Revenue	\$	1,350.00	(A2)
Expenditures	\$	5,483.03	(B1)
Ending Fund Balance	\$	-	(B2) (A1+A2-B1=B2)

** Report in iAccounting (Wengage): Options --> Analysis Tools/Reports --> Revenue Expenditure Summary

 _____ Sponsor's Signature	see email approval _____ Date
 _____ Activity Fund Custodian's Signature	_____ Date



BUDGET GUIDELINES FOR ACTIVITY FUND REVENUE/EXPENDITURES

ALL FUNDRAISING ACTIVITIES

FISCAL YEAR: July 1, 2022 - June 30, 2023

SCHOOL SITE:

ACCOUNT NAME & PROJECT:

PROGRAM (ONLY for 893-Club Accounts):

015 Admin Activity Account
806 DA ENGAGE BA
SELECT PROGRAM (ONLY FOR PROJECT 893)

Please check one:

<input checked="" type="checkbox"/>	NEW
<input type="checkbox"/>	REVISED

REVENUE		
Fiscal Year	Deposits	Estimated Amount
	Continued from Page 1:	
Total Revenue		\$ -

EXPENDITURES		
Fiscal Year	Expenses	Estimated Amount
	Continued from Page 1:	
2022-23	Petty cash	\$ 100.00
2022-23	Transportation expenses, travel expenses, lodging	\$ 50.00
2022-23	Professional development, certifications, trainings, workshops	\$ 50.00
2022-23	Substitutes, tutors, special guests, clinicians, speakers	\$ 50.00
2022-23	Payroll, employee pay and benefits	\$ 50.00
2022-23	Fils, videos, audio tapes, and audiovisual supplies	\$ 50.00
2022-23	Repairs & maintenance services	\$ 50.00
2022-23	Contracted services, other professional services	\$ 50.00
2022-23	Special purchases for which the money was received	\$ 50.00
2022-23	Incentives, bereavement items; recognition expenses	\$ 50.00
2022-23	Special needs (Christmas wish list, bus or treat)	\$ 1,000.00
2022-23	Fundraiser expenses	\$ 50.00
2022-23	Advertising	\$ 50.00
Total Expenditures		\$ 1,650.00



BUDGET GUIDELINES FOR ACTIVITY FUND REVENUE/EXPENDITURES

ALL FUNDRAISING ACTIVITIES

FISCAL YEAR: July 1, 2022 - June 30, 2023

SCHOOL SITE:

ACCOUNT NAME & PROJECT:

PROGRAM (ONLY for 893-Club Accounts):

015 Admin Activity Account
808 DA PATHWAYS
SELECT PROGRAM (ONLY FOR PROJECT 893)

Please check one:

<input checked="" type="checkbox"/>	NEW
<input type="checkbox"/>	REVISED

REVENUE		
Fiscal Year	Deposits	Estimated Amount
2022-23	Donations, gifts, grants	\$ 1,200.00
2022-23	Dues, fees, rentals	\$ 200.00
2022-23	Registration fees	\$ 100.00
2022-23	Restaurant profit sharing	\$ 100.00
Go to Page 2 if more rows/cells are needed		
Total from Page 2		\$ -
Total Revenue		\$ 1,600.00

EXPENDITURES		
Fiscal Year	Expenses	Estimated Amount
2022-23	Catering	\$ 50.00
2022-23	Rentals, lease services	\$ 50.00
2022-23	Communicatino services	\$ 50.00
2022-23	Printing and binding	\$ 50.00
2022-23	Copy supplies and paper	\$ 50.00
2022-23	Health, first aid, hygiene supplies	\$ 50.00
2022-23	Kitchen products and supplies	\$ 50.00
2022-23	General supplies <\$5,000 non durable	\$ 50.00
2022-23	Books, magazines, newspapers, periodicals, subscriptions	\$ 50.00
2022-23	Appliances, furniture, fixtures <\$5,000	\$ 50.00
2022-23	Technology related supplies, small equipment and software	\$ 50.00
2022-23	Uniforms, t-shirts	\$ 50.00
2022-23	Awards, gifts, decorations, regalia, refreshments, flowers, cards	\$ 50.00
2022-23	Dues and fees, registrations, licensing fees, bank fees	\$ 50.00
2022-23	Donations	\$ 50.00
2022-23	Refunds, reimbursements	\$ 50.00
Go to Page 2 if more rows/cells are needed		
Total from Page 2		\$ 800.00
Total Expenditures		\$ 1,600.00

Beginning Fund Balance	\$	-	(A1) From Report**
Revenue	\$	1,600.00	(A2)
Expenditures	\$	1,600.00	(B1)
Ending Fund Balance	\$	-	(B2) (A1+A2-B1=B2)

** Report in iAccounting (Wengage): Options --> Analysis Tools/Reports --> Revenue Expenditure Summary

 Sponsor's Signature	see approval email _____ Date
 Activity Fund Custodian's Signature	_____ Date



BUDGET GUIDELINES FOR ACTIVITY FUND REVENUE/EXPENDITURES

ALL FUNDRAISING ACTIVITIES

FISCAL YEAR: July 1, 2022 - June 30, 2023

SCHOOL SITE:

ACCOUNT NAME & PROJECT:

PROGRAM (ONLY for 893-Club Accounts):

015 Admin Activity Account
808 DA PATHWAYS
SELECT PROGRAM (ONLY FOR PROJECT 893)

Please check one:

NEW
 REVISED

REVENUE		
Fiscal Year	Deposits	Estimated Amount
	Continued from Page 1:	
Total Revenue		\$ -

EXPENDITURES		
Fiscal Year	Expenses	Estimated Amount
	Continued from Page 1:	
2022-23	Petty cash	\$ 50.00
2022-23	Transportation expenses, travel expenses, lodging	\$ 50.00
2022-23	Cleaning, maintenance supplies	\$ 50.00
2022-23	Fundraiser expenses	\$ 150.00
2022-23	Payroll, employee pay and benefits	\$ 50.00
2022-23	Films, videos, audio tapes, and audiovisual supplies	\$ 50.00
2022-23	Speakers, clinicians, subs, special guests, accompanists, tutors	\$ 50.00
2022-23	Repairs and maintenance services	\$ 50.00
2022-23	Contracts services, other professional services	\$ 50.00
2022-23	Special purchases for which money was received	\$ 50.00
2022-23	Adaptive supplies	\$ 50.00
2022-23	Incentives, bereavement items, recognition expenses	\$ 50.00
2022-23	Outside improvements	\$ 50.00
2022-23	Professional development, certifications approved by HR	\$ 25.00
2022-23	Chromebooks	\$ 25.00
Total Expenditures		\$ 800.00



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ALL FUNDRAISING ACTIVITIES

FISCAL YEAR: July 1, 2022 - June 30, 2023

SCHOOL SITE:

ACCOUNT NAME & PROJECT:

PROGRAM (ONLY for 893-Club Accounts):

015 Admin Activity Account
816 DA SCHOOL NUTRITION ASSOC. BA
SELECT PROGRAM (ONLY FOR PROJECT 893)

Please check one:

<input checked="" type="checkbox"/>	NEW
<input type="checkbox"/>	REVISED

REVENUE		
Fiscal Year	Deposits	Estimated Amount
2022-23	Donations, gifts, grants	\$ 1,000.00
2022-23	Dues, fees, rentals	\$ 100.00
2022-23	Contributions from sites	\$ 100.00
2022-23	Temporary deposit of money for special purposes	\$ 50.00
2022-23	Restaurant profit sharing	\$ 50.00
2022-23	Interest, commissions	\$ 50.00
Total from Page 2		\$ -
Total Revenue		\$ 1,350.00

EXPENDITURES		
Fiscal Year	Expenses	Estimated Amount
2022-23	Catering	\$ 50.00
2022-23	Rentals, lease services	\$ 50.00
2022-23	Communicatino services	\$ 50.00
2022-23	Printing and binding	\$ 50.00
2022-23	Copy supplies and paper	\$ 50.00
2022-23	Health, first aid, hygiene supplies	\$ 50.00
2022-23	Kitchen products and supplies	\$ 50.00
2022-23	General supplies <\$5,000 non durable	\$ 60.00
2022-23	Books, magazines, newspapers, periodicals, subscriptions	\$ 25.00
2022-23	Appliances, furniture, fixtures <\$5,000	\$ 25.00
2022-23	Technology related supplies, small equipment and software	\$ 25.00
2022-23	Uniforms, t-shirts	\$ 25.00
2022-23	Awards, gifts, decorations, regalia, refreshments, flowers, cards	\$ 25.00
2022-23	Dues and fees, registrations, licensing fees, bank fees	\$ 25.00
2022-23	Donations	\$ 25.00
2022-23	Refunds, reimbursements	\$ 25.00
Total from Page 2		\$ 800.00
Total Expenditures		\$ 1,410.00

Beginning Fund Balance	\$	60.00	(A1) From Report**
Revenue	\$	1,350.00	(A2)
Expenditures	\$	1,410.00	(B1)
Ending Fund Balance	\$	-	(B2) (A1+A2-B1=B2)

** Report in iAccounting (Wengage): Options --> Analysis Tools/Reports --> Revenue Expenditure Summary

<p style="font-size: 2em; margin: 0;">X</p> <hr style="border: 0; border-top: 1px solid black; margin: 5px 0;"/> <p style="margin: 0;">Sponsor's Signature</p>	<p style="font-size: 0.8em; margin: 0;">see approval email</p> <hr style="border: 0; border-top: 1px solid black; margin: 5px 0;"/> <p style="margin: 0;">Date</p>
<p style="font-size: 2em; margin: 0;">X</p> <hr style="border: 0; border-top: 1px solid black; margin: 5px 0;"/> <p style="margin: 0;">Activity Fund Custodian's Signature</p>	<hr style="border: 0; border-top: 1px solid black; margin: 5px 0;"/> <p style="margin: 0;">Date</p>



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ALL FUNDRAISING ACTIVITIES

FISCAL YEAR: July 1, 2022 - June 30, 2023

SCHOOL SITE:

ACCOUNT NAME & PROJECT:

PROGRAM (ONLY for 893-Club Accounts):

015 Admin Activity Account
816 DA SCHOOL NUTRITION ASSOC. BA
SELECT PROGRAM (ONLY FOR PROJECT 893)

Please check one:

<input type="checkbox"/>	NEW
<input type="checkbox"/>	REVISED

REVENUE		
Fiscal Year	Deposits	Estimated Amount
	Continued from Page 1:	
Total Revenue		\$ -

EXPENDITURES		
Fiscal Year	Expenses	Estimated Amount
	Continued from Page 1:	
2022-23	Petty cash	\$ 50.00
2022-23	Transportation expenses, travel expenses, lodging	\$ 50.00
2022-23	Cleaning, maintenance supplies	\$ 50.00
2022-23	Fundraiser expenses	\$ 150.00
2022-23	Payroll, employee pay and benefits	\$ 50.00
2022-23	Films, videos, audio tapes, and audiovisual supplies	\$ 50.00
2022-23	Speakers, clinicians, subs, special guests, accompanists, tutors	\$ 50.00
2022-23	Repairs and maintenance services	\$ 50.00
2022-23	Contracts services, other professional services, professional development	\$ 50.00
2022-23	Special purchases for which money was received	\$ 50.00
2022-23	Adaptive supplies	\$ 50.00
2022-23	Incentives, bereavement items, recognition expenses	\$ 50.00
2022-23	Outside improvements	\$ 50.00
2022-23	Professional development, certifications approved by HR	\$ 25.00
2022-23	Chromebooks	\$ 25.00
Total Expenditures		\$ 800.00



BUDGET GUIDELINES FOR ACTIVITY FUND REVENUE/EXPENDITURES

ALL FUNDRAISING ACTIVITIES

FISCAL YEAR: July 1, 2022 - June 30, 2023

SCHOOL SITE:

ACCOUNT NAME & PROJECT:

PROGRAM (ONLY for 893-Club Accounts):

015 Admin Activity Account
915 DA CENTRAL WHSE/PLANT OPS
SELECT PROGRAM (ONLY FOR PROJECT 893)

Please check one:

<input checked="" type="checkbox"/>	NEW
<input type="checkbox"/>	REVISED

REVENUE		
Fiscal Year	Deposits	Estimated Amount
	Continued from Page 1:	
Total Revenue		\$ -

EXPENDITURES		
Fiscal Year	Expenses	Estimated Amount
	Continued from Page 1:	
2022-23	Petty cash	\$ 25.00
2022-23	Transportation expenses, travel expenses, lodging	\$ 25.00
2022-23	Cleaning, maintenance supplies	\$ 25.00
2022-23	Fundraiser expenses	\$ 50.00
2022-23	Cleaning, maintenance supplies	\$ 50.00
2022-23	Films, videos, audio tapes, and audiovisual supplies	\$ 50.00
2022-23	Speakers, clinicians, subs, special guests, accompanists, tutors	\$ 50.00
2022-23	Software subscriptions, licenses	\$ 50.00
2022-23	Contracts services, other professional services, professional development	\$ 50.00
2022-23	Special purchases for which money was received	\$ 50.00
2022-23	Adaptive supplies	\$ 50.00
2022-23	Incentives, bereavement items, recognition expenses	\$ 50.00
2022-23	Outside improvements	\$ 50.00
2022-23	Professional development, certifications approved by HR, training, workshops	\$ 25.00
Total Expenditures		\$ 600.00



BUDGET GUIDELINES FOR ACTIVITY FUND REVENUE/EXPENDITURES

ALL FUNDRAISING ACTIVITIES

FISCAL YEAR: July 1, 2022 - June 30, 2023

SCHOOL SITE:

ACCOUNT NAME & PROJECT:

PROGRAM (ONLY for 893-Club Accounts):

015 Admin Activity Account
931 DA TEACHER OF THE YEAR
SELECT PROGRAM (ONLY FOR PROJECT 893)

Please check one:

<input type="checkbox"/>	NEW
<input type="checkbox"/>	REVISED

REVENUE		
Fiscal Year	Deposits	Estimated Amount
	Continued from Page 1:	
Total Revenue		\$ -

EXPENDITURES		
Fiscal Year	Expenses	Estimated Amount
	Continued from Page 1:	
2022-23	Petty cash	\$ 25.00
2022-23	Transportation expenses, travel expenses, lodging	\$ 25.00
2022-23	Cleaning, maintenance supplies	\$ 25.00
2022-23	Fundraiser expenses	\$ 50.00
2022-23	Cleaning, maintenance supplies	\$ 50.00
2022-23	Films, videos, audio tapes, and audiovisual supplies	\$ 50.00
2022-23	Speakers, clinicians, subs, special guests, accompanists, tutors	\$ 50.00
2022-23	Software subscriptions, licenses	\$ 50.00
2022-23	Contracts services, other professional services, professional development	\$ 50.00
2022-23	Special purchases for which money was received	\$ 50.00
2022-23	Adaptive supplies	\$ 50.00
2022-23	Incentives, bereavement items, recognition expenses	\$ 50.00
2022-23	Outside improvements	\$ 50.00
2022-23	Professional development, certifications approved by HR, training, workshops	\$ 25.00
Total Expenditures		\$ 600.00



BUDGET GUIDELINES FOR ACTIVITY FUND REVENUE/EXPENDITURES

ALL FUNDRAISING ACTIVITIES

FISCAL YEAR: July 1, 2022 - June 30, 2023

SCHOOL SITE:

ACCOUNT NAME & PROJECT:

PROGRAM (ONLY for 893-Club Accounts):

015 Admin Activity Account
947 DA TRANSPORTATION
SELECT PROGRAM (ONLY FOR PROJECT 893)

Please check one:


<input checked="" type="checkbox"/>	NEW
<input type="checkbox"/>	REVISED

REVENUE		
Fiscal Year	Deposits	Estimated Amount
2022-23	Donations, gifts, grants, staff contributions	\$ 1,000.00
2022-23	Commissions	\$ 100.00
Go to Page 2 if more rows/cells are needed		
Total from Page 2		\$ -
Total Revenue		\$ 1,100.00

EXPENDITURES		
Fiscal Year	Expenses	Estimated Amount
2022-23	Repairs, maintenance services	\$ 455.73
2022-23	Rentals, lease services	\$ 25.00
2022-23	Catering services; food for meetings	\$ 25.00
2022-23	Printing and binding	\$ 50.00
2022-23	Copy supplies and paper	\$ 50.00
2022-23	Health, first aid, hygiene supplies	\$ 25.00
2022-23	Kitchen products and supplies; coffee service	\$ 90.76
2022-23	General supplies <\$5,000 non durable	\$ 100.00
2022-23	Books, magazines, newspapers, periodicals, subscriptions	\$ 25.00
2022-23	Appliances, furniture, fixtures <\$5,000	\$ 25.00
2022-23	Technology related supplies, small equipment and software	\$ 25.00
2022-23	Uniforms, t-shirts	\$ 25.00
2022-23	Awards, gifts, decorations, regalia, refreshments, flowers, cards	\$ 500.00
2022-23	Dues and fees, registrations, licensing fees, bank fees	\$ 25.00
2022-23	Donations	\$ 25.00
2022-23	Refunds, reimbursements	\$ 25.00
Go to Page 2 if more rows/cells are needed		
Total from Page 2		\$ 600.00
Total Expenditures		\$ 2,096.49

Beginning Fund Balance	\$	996.49	(A1) From Report**
Revenue	\$	1,100.00	(A2)
Expenditures	\$	2,096.49	(B1)
Ending Fund Balance	\$	-	(B2) (A1+A2-B1=B2)

** Report in iAccounting (Wengage): Options --> Analysis Tools/Reports --> Revenue Expenditure Summary

 Sponsor's Signature	see approval email _____ Date
 Activity Fund Custodian's Signature	_____ Date



BUDGET GUIDELINES FOR ACTIVITY FUND REVENUE/EXPENDITURES

ALL FUNDRAISING ACTIVITIES

FISCAL YEAR: July 1, 2022 - June 30, 2023

SCHOOL SITE:

015 Admin Activity Account

ACCOUNT NAME & PROJECT:

947 DA TRANSPORTATION

PROGRAM (ONLY for 893-Club Accounts):

SELECT PROGRAM (ONLY FOR PROJECT 893)

Please check one:

NEW
 REVISED

REVENUE		
Fiscal Year	Deposits	Estimated Amount
	Continued from Page 1:	
Total Revenue		\$ -

EXPENDITURES		
Fiscal Year	Expenses	Estimated Amount
	Continued from Page 1:	
2022-23	Petty cash	\$ 25.00
2022-23	Transportation expenses, travel expenses, lodging	\$ 25.00
2022-23	Cleaning, maintenance supplies	\$ 25.00
2022-23	Fundraiser expenses	\$ 50.00
2022-23	Cleaning, maintenance supplies	\$ 50.00
2022-23	Films, videos, audio tapes, and audiovisual supplies	\$ 50.00
2022-23	Speakers, clinicians, subs, special guests, accompanists, tutors	\$ 50.00
2022-23	Software subscriptions, licenses	\$ 50.00
2022-23	Contracts services, other professional services, professional development	\$ 50.00
2022-23	Special purchases for which money was received	\$ 50.00
2022-23	Adaptive supplies	\$ 50.00
2022-23	Incentives, bereavement items, recognition expenses	\$ 50.00
2022-23	Outside improvements	\$ 50.00
2022-23	Professional development, certifications approved by HR, training, workshops	\$ 25.00
Total Expenditures		\$ 600.00



BUDGET GUIDELINES FOR ACTIVITY FUND REVENUE/EXPENDITURES

ALL FUNDRAISING ACTIVITIES

FISCAL YEAR: July 1, 2022 - June 30, 2023

SCHOOL SITE:

ACCOUNT NAME & PROJECT:

PROGRAM (ONLY for 893-Club Accounts):

015 Admin Activity Account
987 DA COKE VENDING
SELECT PROGRAM (ONLY FOR PROJECT 893)

Please check one:

<input type="checkbox"/>	NEW
<input type="checkbox"/>	REVISED

REVENUE		
Fiscal Year	Deposits	Estimated Amount
	Continued from Page 1:	
Total Revenue		\$ -

EXPENDITURES		
Fiscal Year	Expenses	Estimated Amount
	Continued from Page 1:	
2022-23	Petty cash	\$ 500.00
2022-23	Transportation, travel expenses, lodging	\$ 500.00
2022-23	Professional development, certifications approved by HR, workshops, training	\$ 500.00
2022-23	Subs, tutors, special guests, clinicians, speakers	\$ 500.00
2022-23	Payroll, benefits	\$ 500.00
2022-23	Films, videos, audio tapes, and audiovisual supplies	\$ 500.00
2022-23	Contracted services, other professional services	\$ 500.00
2022-23	Cleaning, maintenance supplies	\$ 500.00
2022-23	Fireworks display, permits, graduation supplies	\$ 500.00
Total Expenditures		\$ 4,500.00



BUDGET GUIDELINES FOR ACTIVITY FUND REVENUE/EXPENDITURES

ALL FUNDRAISING ACTIVITIES

FISCAL YEAR: July 1, 2022 - June 30, 2023

SCHOOL SITE:

015 Admin Activity Account

ACCOUNT NAME & PROJECT:

989 DA PERFORMING ARTS CENTER

PROGRAM (ONLY for 893-Club Accounts):

SELECT PROGRAM (ONLY FOR PROJECT 893)

Please check one:

NEW
 REVISED

REVENUE		
Fiscal Year	Deposits	Estimated Amount
	Continued from Page 1:	
Total Revenue		\$ -

EXPENDITURES		
Fiscal Year	Expenses	Estimated Amount
	Continued from Page 1:	
2022-23	Petty cash	\$ 500.00
2022-23	Transportation, travel expenses, lodging	\$ 500.00
2022-23	Professional development, certifications approved by HR, workshops, training	\$ 500.00
2022-23	Subs, tutors, special guests, clinicians, speakers	\$ 500.00
2022-23	Payroll, benefits	\$ 500.00
2022-23	Films, videos, audio tapes, and audiovisual supplies	\$ 500.00
2022-23	Contracted services, other professional services	\$ 500.00
2022-23	Cleaning, maintenance supplies	\$ 500.00
2022-23	Fireworks display, permits, graduation supplies	\$ 500.00
Total Expenditures		\$ 4,500.00

From: [Eneff, Natalie S](#)
To: [Murphree, Crystal J](#)
Subject: RE: 2022-2023 AF Budget Guidelines
Date: Wednesday, May 4, 2022 2:41:08 PM
Attachments: [image001.png](#)

Also, please use this e-mail as confirmation of my approval and signature for all of the subaccounts in the administrative account. Thank you!

From: Eneff, Natalie S
Sent: Wednesday, May 4, 2022 2:39 PM
To: Murphree, Crystal J <cmurphree@baschools.org>
Subject: RE: 2022-2023 AF Budget Guidelines

Hi Crystal,

I've attached a Google link to the completed Activity fund guidelines in fund 60. The only one I did not submit was for project 930. I don't think we will need it next year. Let me know if you have any issues retrieving the files.

Thank you!
Natalie

From: Murphree, Crystal J
Sent: Wednesday, April 13, 2022 2:47 PM
To: Eneff, Natalie S <nseneff@baschools.org>
Subject: 2022-2023 AF Budget Guidelines

Hi Ms. Natalie,

It's time to create and submit Activity Fund Budget Guidelines for 2022-2023.

This form needs to be completed and submitted as a planning document that will show the BOE how each individual Activity Fund Project at each site plans to generate revenue and expend funds.

Please DO NOT combine multiple sites or Activity Fund Projects onto one form. **EVERY Activity Fund Project at each site will need to be submitted on its own separate form.**

Please complete this form electronically so that the spreadsheet may perform its built-in calculations.

Attached you will find an AF Budget Guidelines template, instructions, and current guidelines for inspiration. Please return new 2022-2023 AF Budget Guidelines to me no later than **Tuesday, May 17th**.

Please feel free to reach out with any questions.



BUDGET GUIDELINES FOR ACTIVITY FUND REVENUE/EXPENDITURES

ALL FUNDRAISING ACTIVITIES

FISCAL YEAR: July 1, 2022 - June 30, 2023

SCHOOL SITE:

003 Athletic Dept

ACCOUNT NAME & PROJECT:

803 SAF ATHLETICS

PROGRAM (ONLY for 893-Club Accounts):

SELECT PROGRAM (ONLY FOR PROJECT 893)

Please check one:

<input checked="" type="checkbox"/>	NEW
<input type="checkbox"/>	REVISED

REVENUE		
Fiscal Year	Deposits	Estimated Amount
2022-2023	Donations; gifts	\$ 2,500.00
2022-2023	Dues & Fees; Registration fees; Name Badges; rental fees	\$ 2,000.00
2022-2023	Catalog/Brochure Sales	\$ 500.00
2022-2023	Food item sales; Clothing sales; Spirit item sales; Art sales	\$ 500.00
2022-2023	Reimbursements; Refunds	\$ 9,000.00
2022-2023	Interest; Commissions	\$ 50.00
2022-2023	Restaurant profit sharing	\$ 50.00
2022-2023	Ad and Radio Sales	\$ 4,500.00
2022-2023	Concession Sales	\$ 500.00
2022-2023	Ticket Sales; Admission Costs; Gate Receipts	\$ 155,000.00
2022-2023	Allocations from overall athletic budget	\$ 190,000.00
2022-2023	Payments/Reimbursements from Booster Clubs/Outside Sources	\$ 1,000.00
2022-2023	Rentals	\$ 1,000.00
2022-2023	Start-up from Gate	\$ 3,000.00
	Go to Page 2 if more rows/cells are needed	
	Total from Page 2	\$ -
	Total Revenue	\$ 369,600.00

EXPENDITURES		
Fiscal Year	Expenses	Estimated Amount
2022-2023	Co-curricular materials	\$ 1,000.00
2022-2023	Rentals; Lease Services	\$ 25,000.00
2022-2023	Communication Services	\$ 15,000.00
2022-2023	Printing & Binding; Copying services	\$ 25,000.00
2022-2023	Copy supplies and paper	\$ 25,000.00
2022-2023	Health, First-Aid & Hygiene Supplies	\$ 1,000.00
2022-2023	Kitchen products & supplies	\$ 1,000.00
2022-2023	General Supplies <\$5,000 non-durable; Name Badges	\$ 10,000.00
2022-2023	Books; magazines; newspapers; periodicals; subscriptions	\$ 25,000.00
2022-2023	Appliances, Furniture & Fixtures <\$5,000	\$ 25,000.00
2022-2023	Technology-related supplies, small equipment & software	\$ 30,000.00
2022-2023	Uniforms; T-shirts; Gear; Gear repairs or reconditioning	\$ 75,000.00
2022-2023	Awards, Gifts, Decorations, Regalia, Refreshments	\$ 50,000.00
2022-2023	Dues & Fees; Registrations; Licensing Fees; Bank fees	\$ 40,000.00
	Donations	\$ 5,000.00
	Refunds; Reimbursements	\$ 150,000.00
	Go to Page 2 if more rows/cells are needed	
	Total from Page 2	\$ 129,249.08
	Total Expenditures	\$ 632,249.08

Beginning Fund Balance	\$	262,649.08 (A1) From Report**
Revenue	\$	369,600.00 (A2)
Expenditures	\$	632,249.08 (B1)
Ending Fund Balance	\$	0.00 (B2) (A1+A2-B1=B2)

** Report in iAccounting (Wengage): Options --> Analysis Tools/Reports --> Revenue Expenditure Summary

4/15/2022

X HDRainey

4/15/2022

HDRainey
Sponsor's Signature
Signed by: ea1ad573-4eb1-4da1-a07d-ed1c0887387a

Date

[Signature]

4/18/22

Date

Activity Fund Custodian's Signature



BUDGET GUIDELINES FOR ACTIVITY FUND REVENUE/EXPENDITURES

ALL FUNDRAISING ACTIVITIES

FISCAL YEAR: July 1, 2022 - June 30, 2023

SCHOOL SITE:

003 Athletic Dept

ACCOUNT NAME & PROJECT:

857 DA FOOTBALL ACTIVITY

PROGRAM (ONLY for 893-Club Accounts):

SELECT PROGRAM (ONLY FOR PROJECT 893)

Please check one:

NEW
 REVISED

REVENUE		
Fiscal Year	Deposits	Estimated Amount
	Continued from Page 1:	
Total Revenue		\$

EXPENDITURES		
Fiscal Year	Expenses	Estimated Amount
	Continued from Page 1:	
2022-2023	Petty Cash	\$ 3,000.00
2022-2023	Transportation expenses; Travel expenses; Lodging	\$ 50.00
2022-2023	Professional Development; Workshops; Trainings	\$ 50.00
2022-2023	Fundraiser Expenses	\$ 50.00
2022-2023	Payroll; Employee Pay & Benefits	\$ 96,419.92
2022-2023	Films, videos, audio tapes & audiovisual supplies	\$ 50.00
2022-2023	Speakers, Clinicians, Substitutes, Special Guests; Tutors; Coaches & Support Salaries	\$ 100.00
2022-2023	Repairs & Maintenance Services	\$ 50.00
2022-2023	Contracted Services; Other Professional Services	\$ 50.00
2022-2023	Cleaning, Maintenance supplies	\$ 50.00
Total Expenditures		\$ 99,869.92



BUDGET GUIDELINES FOR ACTIVITY FUND REVENUE/EXPENDITURES

ALL FUNDRAISING ACTIVITIES

FISCAL YEAR: July 1, 2022 - June 30, 2023

SCHOOL SITE:

003 Athletic Dept

ACCOUNT NAME & PROJECT:

862 SAF BOYS GOLF BOOSTER

PROGRAM (ONLY for 893-Club Accounts):

SELECT PROGRAM (ONLY FOR PROJECT 893)

Please check one:

<input checked="" type="checkbox"/>	NEW
<input type="checkbox"/>	REVISED

REVENUE		
Fiscal Year	Deposits	Estimated Amount
	Continued from Page 1:	
Total Revenue		\$ -

EXPENDITURES		
Fiscal Year	Expenses	Estimated Amount
	Continued from Page 1:	
2022-2023	Petty Cash	\$ 50.00
2022-2023	Transportation expenses; Travel expenses	\$ 3,841.94
2022-2023	Lodging	\$ 50.00
2022-2023	Fundraiser Expenses	\$ 1,000.00
2022-2023	Payroll; Employee Pay & Benefits	\$ 50.00
2022-20223	Films, videos, audio tapes & audiovisual supplies	\$ 50.00
2022-2023	Speakers, Clinicians, Substitutes, Special Guests; Tutors	\$ 50.00
2022-2023	Repairs & Maintenance Services	\$ 50.00
2022-2023	Contracted Services; Other Professional Services	\$ 50.00
2022-2023	Cleaning, Maintenance supplies	\$ 50.00
2022-2023	Adaptive Supplies	\$ 50.00
2022-2023	Senior Gifts	\$ 50.00
2022-2023	Golf Equipment, Balls, Gloves, Bags, etc.	\$ 100.00
2022-2023	Team Activities/Outings	\$ 2,000.00
Total Expenditures		\$ 7,441.94



BUDGET GUIDELINES FOR ACTIVITY FUND REVENUE/EXPENDITURES

ALL FUNDRAISING ACTIVITIES

FISCAL YEAR: July 1, 2022 - June 30, 2023

SCHOOL SITE:

003 Athletic Dept

ACCOUNT NAME & PROJECT:

863 SAF GIRLS GOLF BOOSTER

PROGRAM (ONLY for 893-Club Accounts):

SELECT PROGRAM (ONLY FOR PROJECT 893)

Please check one:

<input checked="" type="checkbox"/>	NEW
<input type="checkbox"/>	REVISED

REVENUE		
Fiscal Year	Deposits	Estimated Amount
2022-2023	Donations; Gifts; Grants	\$ 200.00
2022-2023	Dues & Fees; Registration	\$ 500.00
2022-2023	Catalog/brochure sales	\$ 50.00
2022-2023	Food item sales; Clothing sales; Spirit item sales; Art sales	\$ 200.00
2022-2023	Reimbursements; Refunds	\$ 50.00
2022-2023	Interest; Commissions	\$ 50.00
2022-2023	Restaurant profit sharing	\$ 200.00
2022-2023	Tiger Classic Golf Fundraiser Golf Tournament	\$ 6,000.00
2022-2023	Concession Sales	\$ 500.00
2022-2023	Ticket Sales; Admission Costs	\$ 250.00
2022-2023	Car washes; Poster sales	\$ 50.00
2022-2023	WOGA Golf Grant	\$ 500.00
Go to Page 2 if more rows/cells are needed		
Total from Page 2		\$ -
Total Revenue		\$ 8,550.00

EXPENDITURES		
Fiscal Year	Expenses	Estimated Amount
2022-2023	Co-curricular materials	\$ 50.00
2022-2023	Rentals; Lease Services	\$ 50.00
2022-2023	Communication Services	\$ 50.00
2022-2023	Printing & Binding; Copying Services	\$ 50.00
2022-2023	Copy supplies and paper	\$ 50.00
2022-2023	Health, First-Aid & Hygiene Supplies	\$ 50.00
2022-2023	Kitchen products & supplies	\$ 50.00
2022-2023	General Supplies <\$5,000 non-durable; Name Badges	\$ 100.00
2022-2023	Books; magazines; newspapers; periodicals; subscriptions	\$ 50.00
2022-2023	Appliances, Furniture & Fixtures <\$5,000	\$ 50.00
2022-2023	Technology-related supplies, small equipment & software	\$ 50.00
2022-2023	Uniforms; T-shirts	\$ 1,294.59
2022-2023	Awards, Gifts, Decorations, Regalia, Refreshments; Meals	\$ 1,500.00
2022-2023	Dues & Fees; Registrations; Licensing Fees; Bank fees	\$ 400.00
2022-2023	Donations	\$ 100.00
2022-2023	Refunds; Reimbursements	\$ 50.00
Go to Page 2 if more rows/cells are needed		
Total from Page 2		\$ 9,298.78
Total Expenditures		\$ 13,243.37

Beginning Fund Balance	\$	4,693.37	(A1) From Report**
Revenue	\$	8,550.00	(A2)
Expenditures	\$	13,243.37	(B1)
Ending Fund Balance	\$	-	(B2) (A1+A2-B1=B2)

** Report in iAccounting (Wengage): Options --> Analysis Tools/Reports --> Revenue Expenditure Summary

4/15/2022

X HDRainey

4/15/2022

Date

Sponsor's Signature

Signed by: ea1ad573-4eb1-4da1-a07d-ed1c0887387a

X *[Handwritten Signature]*

4/18/22

Date

Activity Fund Custodian's Signature



BUDGET GUIDELINES FOR ACTIVITY FUND REVENUE/EXPENDITURES

ALL FUNDRAISING ACTIVITIES

FISCAL YEAR: July 1, 2022 - June 30, 2023

SCHOOL SITE:

003 Athletic Dept

ACCOUNT NAME & PROJECT:

863 SAF GIRLS GOLF BOOSTER

PROGRAM (ONLY for 893-Club Accounts):

SELECT PROGRAM (ONLY FOR PROJECT 893)

Please check one:

<input checked="" type="checkbox"/>	NEW
<input type="checkbox"/>	REVISED

REVENUE		
Fiscal Year	Deposits	Estimated Amount
	Continued from Page 1:	
Total Revenue		\$ -

EXPENDITURES		
Fiscal Year	Expenses	Estimated Amount
	Continued from Page 1:	
2022-2023	Petty Cash	\$ 50.00
2022-2023	Transportation expenses; Travel expenses	\$ 3,500.00
2022-2023	Lodging	\$ 50.00
2022-2023	Fundraiser Expenses	\$ 1,000.00
2022-2023	Payroll; Employee Pay & Benefits	\$ 50.00
2022-2023	Films, videos, audio tapes & audiovisual supplies	\$ 50.00
2022-2023	Speakers, Clinicians, Substitutes, Special Guests; Tutors	\$ 50.00
2022-2023	Repairs & Maintenance Services	\$ 50.00
2022-2023	Contracted Services; Other Professional Services	\$ 50.00
2022-2023	Cleaning, Maintenance supplies	\$ 50.00
2022-2023	Adaptive Supplies	\$ 50.00
2022-2023	Senior Gifts	\$ 1,100.00
2022-2023	Golf Equipment, Balls, Gloves, Bags, etc.	\$ 1,248.78
2022-2023	Team Activities/Outings	\$ 2,000.00
Total Expenditures		\$ 9,298.78



BUDGET GUIDELINES FOR ACTIVITY FUND REVENUE/EXPENDITURES

ALL FUNDRAISING ACTIVITIES

FISCAL YEAR: July 1, 2022 - June 30, 2023

SCHOOL SITE:

003 Athletic Dept

ACCOUNT NAME & PROJECT:

864 SAF ESPORTS

PROGRAM (ONLY for 893-Club Accounts):

SELECT PROGRAM (ONLY FOR PROJECT 893)

Please check one:

<input checked="" type="checkbox"/>	NEW
<input type="checkbox"/>	REVISED

REVENUE		
Fiscal Year	Deposits	Estimated Amount
2022-2023	Donations; Gifts; Sponsorships (Snap Raise, etc.)	\$ 1,000.00
2022-2023	Dues & Fees; Registration fees	\$ 100.00
2022-2023	Catalog/brochure sales (Amish Bakery, etc.)	\$ 1,000.00
2022-2023	Food item, Clothing, Spirit items, Art, Raffle Sales	\$ 4,000.00
2022-2023	Reimbursements; Refunds	\$ 50.00
2022-2023	Interest; Commissions	\$ 50.00
2022-2023	Restaurant profit sharing	\$ 50.00
2022-2023	Physicals; Spat & Braces	\$ 50.00
2022-2023	Concession Sales	\$ 500.00
2022-2023	Ticket Sales; Admission Costs	\$ 100.00
2022-2023	Car washes; Poster sales	\$ 50.00
2022-2023	Cotton Candy Sales; Kettle Corn Sales; Candy Bar sales	\$ 50.00
2022-2023	Video Game Tournament	\$ 1,250.00
2022-2023	Ad Revenue; Revenue Profit Sharing (Twitch,etc)	\$ 1,250.00
	Go to Page 2 if more rows/cells are needed	
	Total from Page 2	\$ -
	Total Revenue	\$ 9,500.00

EXPENDITURES		
Fiscal Year	Expenses	Estimated Amount
2022-2023	Co-curricular materials	\$ 1,000.00
2022-2023	Rentals; Lease Services	\$ 50.00
2022-2023	Communication Services	\$ 50.00
2022-2023	Printing & Binding; Copying Services	\$ 50.00
2022-2023	Copy supplies and paper	\$ 50.00
2022-2023	Health, First-Aid & Hygiene Supplies	\$ 50.00
2022-2023	Kitchen products & supplies	\$ 500.00
2022-2023	General Supplies <\$5,000 non-durable; Name Badges	\$ 100.00
2022-2023	Books; magazines; newspapers; periodicals; subscriptions	\$ 50.00
2022-2023	Appliances, Furniture & Fixtures <\$5,000	\$ 1,173.12
2022-2023	Technology-related supplies, small equipment & software	\$ 1,000.00
2022-2023	Uniforms; T-shirts	\$ 1,000.00
2022-2023	Awards, Gifts, Decorations, Regalia, Refreshments; Meals	\$ 670.35
2022-2023	Dues & Fees; Registrations; Licensing Fees; Bank fees	\$ 50.00
2022-2023	Donations	\$ 100.00
2022-2023	Refunds; Reimbursements	\$ 400.00
	Go to Page 2 if more rows/cells are needed	
	Total from Page 2	\$ 3,350.00
	Total Expenditures	\$ 9,643.47

Beginning Fund Balance	\$	143.47 (A1) From Report**
Revenue	\$	9,500.00 (A2)
Expenditures	\$	9,643.47 (B1)
Ending Fund Balance	\$	(0.00) (B2) (A1+A2-B1-B2)

** Report in iAccounting (Wengage): Options --> Analysis Tools/Reports --> Revenue Expenditure Summary

4/15/2022

X HDRainey

4/15/2022

Date

Sponsor's Signature

Signed by: ea1ad573-4eb1-4da1-a07d-ed1c0887387a

[Handwritten Signature]

4/18/22

Date

Activity Fund Custodian's Signature



BUDGET GUIDELINES FOR ACTIVITY FUND REVENUE/EXPENDITURES

ALL FUNDRAISING ACTIVITIES

FISCAL YEAR: July 1, 2022 - June 30, 2023

SCHOOL SITE:

003 Athletic Dept

ACCOUNT NAME & PROJECT:

864 SAF ESPORTS

PROGRAM (ONLY for 893-Club Accounts):

SELECT PROGRAM (ONLY FOR PROJECT 893)

Please check one:

<input checked="" type="checkbox"/>	NEW
<input type="checkbox"/>	REVISED

REVENUE		
Fiscal Year	Deposits	Estimated Amount
	Continued from Page 1:	
Total Revenue		\$

EXPENDITURES		
Fiscal Year	Expenses	Estimated Amount
	Continued from Page 1:	
2022-2023	Petty Cash	\$ 50.00
2022-2023	Transportation expenses; Travel expenses	\$ 1,000.00
2022-2023	Lodging	\$ 50.00
2022-2023	Fundraiser Expenses	\$ 1,000.00
2022-2023	Payroll; Employee Pay & Benefits	\$ 50.00
2022-2023	Films, videos, audio tapes & audiovisual supplies	\$ 50.00
2022-2023	Speakers, Clinicians, Substitutes, Special Guests; Tutors	\$ 50.00
2022-2023	Repairs & Maintenance Services	\$ 50.00
2022-2023	Contracted Services; Other Professional Services	\$ 50.00
2022-2023	Cleaning, Maintenance supplies	\$ 50.00
2022-2023	Adaptive Supplies	\$ 50.00
2022-2023	Gaming App Purchases; Stream accounts	\$ 450.00
2022-2023	League Entry Expenses	\$ 450.00
Total Expenditures		\$ 3,350.00



BUDGET GUIDELINES FOR ACTIVITY FUND REVENUE/EXPENDITURES

ALL FUNDRAISING ACTIVITIES

FISCAL YEAR: July 1, 2022 - June 30, 2023

SCHOOL SITE:
ACCOUNT NAME & PROJECT:
PROGRAM (ONLY for 893-Club Accounts):

003 Athletic Dept
936 SAF SWIM BOOSTER
SELECT PROGRAM (ONLY FOR PROJECT 893)

Please check one:

<input checked="" type="checkbox"/>	NEW
<input type="checkbox"/>	REVISED

REVENUE		
Fiscal Year	Deposits	Estimated Amount
2022-2023	Donations; Gifts; Sponsorships	\$ 6,000.00
2022-2023	Dues & Fees; Registration fees	\$ 5,000.00
2022-2023	Catalog/brochure sales	\$ 50.00
2022-2023	Food item sales; Clothing sales; Spirit item sales; Art sales	\$ 250.00
2022-2023	Reimbursements; Refunds	\$ 50.00
2022-2023	Interest; Commissions	\$ 50.00
2022-2023	Restaurant profit sharing (Cain's, Mazzo's, etc.)	\$ 50.00
2022-2023	Physicals; Spat & Braces	\$ 50.00
2022-2023	Concession Sales	\$ 500.00
2022-2023	Ticket Sales; Admission Costs; Banquet Tickets	\$ 1,000.00
2022-2023	Car washes; Poster sales	\$ 7,000.00
2022-2023	Snap Raise	\$ 4,000.00
2022-2023	Clinics/Swim Lessons	\$ 1,000.00
2022-2023	Easter Egg Sales	\$ 500.00
	Go to Page 2 if more rows/cells are needed	
	Total from Page 2	\$ -
	Total Revenue	\$ 25,500.00

EXPENDITURES		
Fiscal Year	Expenses	Estimated Amount
2022-2023	Co-curricular materials	\$ 50.00
2022-2023	Rentals; Lease Services	\$ 50.00
2022-2023	Communication Services	\$ 500.00
2022-2023	Printing & Binding; Copying Services	\$ 50.00
2022-2023	Copy supplies and paper	\$ 1,000.00
2022-2023	Health, First-Aid & Hygiene Supplies	\$ 500.00
2022-2023	Kitchen products & supplies	\$ 500.00
2022-2023	General Supplies <\$5,000 non-durable; Name Badges	\$ 3,000.00
2022-2023	Books; magazines; newspapers; periodicals; subscriptions	\$ 50.00
2022-2023	Appliances, Furniture & Fixtures <\$5,000	\$ 1,000.00
2022-2023	Technology-related supplies, small equipment & software	\$ 50.00
2022-2023	Uniforms; T-shirts; Swimsuits; Warmups; Swimcaps; Spirit wear; Backpacks	\$ 12,000.00
2022-2023	Awards, Gifts, Decorations, Regalia, Refreshments; Meals	\$ 14,000.00
2022-2023	Dues & Fees; Registrations; Licensing Fees; Bank fees	\$ 3,000.00
2022-2023	Donations	\$ 1,000.00
2022-2023	Refunds; Reimbursements	\$ 1,000.00
	Go to Page 2 if more rows/cells are needed	
	Total from Page 2	\$ 9,683.21
	Total Expenditures	\$ 47,433.21

Beginning Fund Balance	\$	21,933.21	(A1) From Report**
Revenue	\$	25,500.00	(A2)
Expenditures	\$	47,433.21	(B1)
Ending Fund Balance	\$	-	(B2) (A1+A2-B1=B2)

** Report in iAccounting (Wengage): Options --> Analysis Tools/Reports --> Revenue Expenditure Summary

4/15/2022

HDRainey _____

4/15/2022
Date

Sponsor's Signature
Signed by: ea1ad573-4eb1-4da1-a07d-ed1c0887387a

[Signature]

4/18/22
Date

Activity Fund Custodian's Signature



BUDGET GUIDELINES FOR ACTIVITY FUND REVENUE/EXPENDITURES

ALL FUNDRAISING ACTIVITIES

FISCAL YEAR: July 1, 2022 - June 30, 2023

SCHOOL SITE:

ACCOUNT NAME & PROJECT:

PROGRAM (ONLY for 893-Club Accounts):

003 Athletic Dept
974 SAF SPECIAL OLYMPICS
SELECT PROGRAM (ONLY FOR PROJECT 893)

Please check one:

<input checked="" type="checkbox"/>	NEW
<input type="checkbox"/>	REVISED

REVENUE		
Fiscal Year	Deposits	Estimated Amount
2022-2023	Donations; Gifts; Grants	\$ 6,000.00
2022-2023	Dues & Fees; Registration fees	\$ 1,000.00
2022-2023	Catalog/Brochure Sales	\$ 1,000.00
2022-2023	Food item sales; Clothing sales; Spirit item sales; Art sales	\$ 2,000.00
2022-2023	Reimbursements; Refunds	\$ 50.00
2022-2023	Interest; Commissions	\$ 50.00
2022-2023	Restaurant profit sharing	\$ 1,000.00
2022-2023	Special projects/events - Chili Cookoff, Bowling Tournament, 5K Run, etc.	\$ 3,000.00
2022-2023	Concession Sales	\$ 1,000.00
2022-2023	Ticket Sales; Admission Costs	\$ 100.00
2022-2023	Profit Sharing - Insurance, Corporate Sales, etc.	\$ 3,000.00
2022-2023	Donation Events (Freezin' for a Reason, etc.)	\$ 10,000.00
2022-2023	Silent Auctions	\$ 3,000.00
	Go to Page 2 if more rows/cells are needed	
	Total from Page 2	\$ -
	Total Revenue	\$ 31,200.00


EXPENDITURES		
Fiscal Year	Expenses	Estimated Amount
2022-2023	Co-curricular materials	\$ 3,000.00
2022-2023	Rentals; Lease Services	\$ 50.00
2022-2023	Communication Services	\$ 100.00
2022-2023	Printing & Binding; Copying Services	\$ 1,000.00
2022-2023	Copy supplies and paper	\$ 1,229.17
2022-2023	Health, First-Aid & Hygiene Supplies	\$ 250.00
2022-2023	Kitchen products & supplies	\$ 1,000.00
2022-2023	General Supplies <\$5,000 non-durable; Name Badges	\$ 2,672.77
2022-2023	Books; magazines; newspapers; periodicals; subscriptions	\$ 50.00
2022-2023	Appliances, Furniture & Fixtures <\$5,000	\$ 500.00
2022-2023	Technology-related supplies, small equipment & software	\$ 4,500.00
2022-2023	Uniforms; T-shirts	\$ 5,000.00
2022-2023	Awards, Gifts, Decorations, Regalia, Refreshments; Meals	\$ 2,500.00
2022-2023	Dues & Fees; Registrations; Licensing Fees; Bank fees	\$ 2,500.00
2022-2023	Donations	\$ 50.00
2022-2023	Refunds; Reimbursements	\$ 500.00
	Go to Page 2 if more rows/cells are needed	
	Total from Page 2	\$ 23,825.00
	Total Expenditures	\$ 48,726.94

Beginning Fund Balance	\$	17,526.94	(A1) From Report**
Revenue	\$	31,200.00	(A2)
Expenditures	\$	48,726.94	(B1)
Ending Fund Balance	\$	-	(B2) (A1+A2-B1=B2)

** Report in iAccounting (Wengage): Options --> Analysis Tools/Reports --> Revenue Expenditure Summary
4/15/2022

HDRainey _____
Date

Sponsor's Signature
Signed by: ea1ad573-4eb1-4da1-a07d-ed1c0887387a



Activity Fund Custodian's Signature

4/15/2022
Date

4/18/22
Date



BUDGET GUIDELINES FOR ACTIVITY FUND REVENUE/EXPENDITURES

ALL FUNDRAISING ACTIVITIES

FISCAL YEAR: July 1, 2022 - June 30, 2023

SCHOOL SITE:

082 B & A Connections

ACCOUNT NAME & PROJECT:

982 DA B & A CONNECTIONS ACTIVITY

PROGRAM (ONLY for 893-Club Accounts):

SELECT PROGRAM (ONLY FOR PROJECT 893)

Please check one:

NEW

REVISED

REVENUE		
Fiscal Year	Deposits	Estimated Amount
	Continued from Page 1:	
Total Revenue		\$ -

EXPENDITURES		
Fiscal Year	Expenses	Estimated Amount
	Continued from Page 1:	
2022/2023	Films, videos, audio tapes, and audiovisual supplies	\$ 10,000.00
2022/2023	Advertising/Recruiting	\$ 5,000.00
2022/2023	Fundrasier Event Expenses	\$ 1,000.00
2022/2023	Provisional Employee Expenses/Substitues	\$ 500,000.00
2022/2023	Payroll; Employee Pay & Benefits	\$ 1,061,079.05
2022/2023	Scholarships	\$ 5,000.00
2022/2023	Cell Phone	\$ 11,000.00
2022/2023	Electronic communication Expenses	\$ 25,000.00
2022/2023	Summer Camp Expenses	\$ 10,000.00
2022/2023	Repairs and Maintenance Services	\$ 5,000.00
2022/2023	Reimbursement to General Fund 11	\$ 1,250,000.00
2022/2023	Furniture	\$ 20,000.00
2022/2023	Curriculum Supplies	\$ 100,000.00
2022/2023	Dues/Fees/Registration	\$ 10,000.00
2022/2023	Fees for contracted services	\$ 15,000.00
2022/2023	Extracurricular Supplies	\$ 25,000.00
2022/2023	Equipment leases	\$ 1,000.00
Total Expenditures		\$ 3,054,079.05



BUDGET GUIDELINES FOR ACTIVITY FUND REVENUE/EXPENDITURES

ALL FUNDRAISING ACTIVITIES

FISCAL YEAR: July 1, 2022 - June 30, 2023

SCHOOL SITE:

082 B & A Connections

ACCOUNT NAME & PROJECT:

981 DA Employee Day-Care

PROGRAM (ONLY for 893-Club Accounts):

SELECT PROGRAM (ONLY FOR PROJECT 893)

Please check one:

NEW
 REVISED

REVENUE		
Fiscal Year	Deposits	Estimated Amount
	Continued from Page 1:	
Total Revenue		\$ -

EXPENDITURES		
Fiscal Year	Expenses	Estimated Amount
	Continued from Page 1:	
2022-23	Films, videos, audio tapes, audio visual supplies	\$ 200.00
2022-23	Reimbursement to General Fund 11	\$ 79,000.00
2022-23	Repairs/Maintenance Services	\$ 3,000.00
2022-23	Advertising/Recruiting	\$ 2,000.00
2022-23	Electronic Communication Expenses	\$ 2,500.00
2022-23	Student/Teacher Transportation Expenses	\$ 2,725.00
2022-23	Kitchen Products/ Supplies (paper plates, cups, etc.)	\$ 4,000.00
2022-23	General supplies<\$5000 non-durable (pencils, pens, etc.)	\$ 3,000.00
2022-23	Fees for contracted services	\$ 2,500.00
2022-23	Extra Curricular supplies	\$ 5,000.00
2022-23	Events/ Special Projects	\$ 3,000.00
Total Expenditures		\$ 106,925.00

