

BROKEN ARROW  PUBLIC SCHOOLS
Educating Today *Leading Tomorrow*

Contract Committee Review Request
MUST BE COMPLETED IN FULL

Date: 04/20/2022

Contract/Agreement Vendor: Marie's Henna Art - Marie Reddick
Name of Vendor & Contact Person
Marieshennaart@gmail.com
Vendor Email Address
2 Henna artists for 2.5 hours for BAFA
Freshman Fest on Friday, May 13, 2022.

Summary

BAFA Students

Reason/Audience to benefit

May 9, 2022

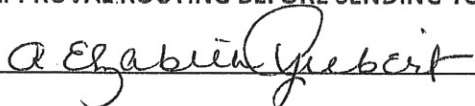
BOE Date

400.00

Amount of agreement

Person Submitting Contract/Agreement for Review: Heather Thatcher

PLEASE SEND THROUGH APPROPRIATE APPROVAL ROUTING BEFORE SENDING TO BOARD CLERK

Principal &/or Director or Administrator: 

Does this Contract/Agreement utilize technology? YES/NO
If yes, Technology Admin: NO

Leadership Team Member: _____

Funding Source: 934-BAFA StuCo

Fund/Project

OCAS Coding

Consent Item: Accept and approve the NEW/RENEWAL agreement between Broken Arrow Public Schools and the vendor listed above. (ie. New fiscal year &/or Renewal services)

Action Item: Discussion, motion and vote on motion to approve or disapprove the NEW agreement between Broken Arrow Public Schools and the vendor listed above. (ie. Purchase over \$50,000 &/or new service)

The Contract/Agreement should be received at least 2 weeks prior to a Board Meeting to ensure placement on the Agenda. The Contract Committee meets most Tuesdays at 8:00a.m. All Contracts/Agreements, regardless the amount, must be first approved by the Contract Committee and then presented to the Board of Education for approval and signature. The item will be placed on Electronic School Board for the board agenda by Janet Brown. By following this process, the liability of entering into an agreement is placed with the district rather than an individual.



MEMORANDUM

To: Dr. Chuck Perry

From: Heather Thatcher

Date: Apr 20, 2022

Re: Marie's Henna Artist

SUBJECT

Discussion, motion and vote on motion to approve or disapprove the agreement between Marie Reddick with Marie's Henna Artists and Broken Arrow Public Schools for 2 henna artist services at Broken Arrow Freshman Academy Freshman Fest on Friday, May 13. Cost is \$400.00 and will be paid by site activity funds. H. Thatcher

ENCLOSURE/ATTACHMENTS

Agreement

SUMMARY

Marie's Henna Artists will provide services for entertainment at Freshman fest.

FUNDING

Activity Funds

RECOMMENDATION

Approve

Marie's Henna Art QUOTE

Marie's Henna Art
 Owner- Marie Reddick
 7850 East 132nd Street South, Bixby
 OK 74008

Heather Thatcher- Broken arrow public
 schools
 301 West New Orleans Street, Broken
 Arrow, OK 74011

Quote # BA0514
 Quote Date 04/14/2022

Item	Description	Unit Price	Quantity	Amount
------	-------------	------------	----------	--------

Service	Hand made henna temporary tattoos - one artist.	80.00	2.50	200.00
Service	Hand made henna temporary tattoos - one artist.	80.00	2.50	200.00

NOTES: This quote is for BA public schools concerning their BA freshman fest on May 13th, 12:30p-2:30p. If the event is outdoors, I respectfully request having a location with shade or a tent. Thank you!

I appreciate your business. Let me know if there are any questions or requests I can try to accommodate! Feel free to contact me directly to discuss event details. I look forward to participating in your event soon! Thank you for supporting local!

Subtotal	400.00
Total	400.00
Amount Paid	0.00
Quote	\$400.00