Contract Committee Review Request MUST BE COMPLETED IN FULL Date: October 25, 2022 Cooperative Council for Oklahoma School Administration Contract/Agreement Vendor: Name of Vendor & Contact Person William Parker parker@ccosa.org Vendor Email Address Cooperative Council for Oklahoma School Administration (CCOSA) will provide Principal Consulting Services. Describe Contract (Technology, program, consultant-prof Development, etc.) Please use Summary below to fully explain the contract purchase, any titles, and details for the Board of Education to review. Principals of Broken Elementary and Secondary Schools Reason/Audience to benefit \$1,875.00 November 7, 2022 **BOF Date** Amount of agreement Sharon James Person Submitting Contract/Agreement for Review: PLEASE SEND THROUGH APPROPRIATE APPROVAL ROUTING BEFORE SENDING TO BOARD CLERK Principal &/or Director or Administrator: Does this Contract/Agreement utilize technology? YES If yes, Technology Admin: Cabinet Team Member: 11/120 120-2213-359-100-1320-000-sites **Funding Source**: OCAS Coding Fund/Project Accept and approve the NEW agreement between Broken Arrow Public Schools and Consent Cooperative Council for Oklahoma School Administration who will provide 3 sessions

Summary

Action

This area must be complete with full explanation of contract

of Principal Consulting Services at 2 hours per session. The cost to the District is \$1,875.00 and paid for with OER funds. /S. James

The Contract/Agreement should be received at least 2 weeks prior to a Board Meeting to ensure placement on the Agenda. The Contract Committee meets most Tuesdays at 8:00a.m. All Contracts/Agreements, regardless the amount, must be first approved by the Contract Committee and then presented to the Board of Education for approval and signature. The item will be placed on Electronic School Board for the board agenda by Janet Brown. By following this process, the liability of entering into an agreement is placed with the district rather than an individual.



Cooperative Council for Oklahoma School Administration 2901 Lincoln Boulevard, Oklahoma City, OK 73105 Phone: 405.524.1191 Fax: 405.524.1196

www.ccosa.org

## Service Agreement Between

# Cooperative Council for Oklahoma School Administration & Broken Arrow Public Schools (October 4, 2022)

Whereas the Broken Arrow Public Schools wishes to purchase Principal Consulting Services from the Cooperative Council for Oklahoma School Administration.

The Parties hereby agree that:

## Term

The term of this agreement is for 3-sessions of consulting services at 2-hours per session.

## Services

CCOSA will provide services through consultation to focus on professional development targets in school leadership decided upon between Broken Arrow Public Schools in collaboration with Broken Arrow Public Schools and Mr. William D. Parker, OASSP/OMLEA Executive Director, CCOSA Consultant.

#### Payment

Broken Arrow Public Schools will pay consulting fees of \$625/session for a total of \$1,875.00.

Scheduled dates for services include: November 7, 2022; March 6, 2023; and June 5, 2023. These dates or times may be adjusted or rescheduled as agreed upon between parties.

An invoice will be sent after completion of services. Payment should be made no later than 60-days from invoice.

## Conditions



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This agreement may not be amended or modified except in writing with the agreement of both parties.

# Termination

Unless earlier terminated by mutual agreement, this contract shall terminate upon completion of the project.

Mailing address of CCOSA.

2901 N Lincoln Blvd, Oklahoma City, OK 73105

Mailing address of Broken Arrow Public Schools.

701 South Main Street Broken Arrow, OK 74012-5528

## Signatures

For and on behalf of:

Broken Arrow Public Schools Representative

Date

Dr. Pam Deering, CCOSA Executive Director

Date