



SECTION III: INSTRUCTION

POLICY 3045

PROHIBITION ON RACE AND SEX DISCRIMINATION IN CURRICULUM AND INSTRUCTION

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~~SBOE Emergency Rule: OKLA. ADMIN. CODE § 210:10-1-23~~

~~The Board has approved this policy to address the requirements of HB 1775 (codified as OKLA. Stat. tit. 70, § 24-157) and the State Board of Education's Emergency Rule: (codified as OKLA. ADMIN. CODE § 210:10-1-23), issued pursuant to legislative direction. Because this policy is based on a combination of a new law effective July 1, 2021 and the State Board's Emergency Rule that is, at the time of the Board's consideration and approval of this policy, temporary and unsigned by the governor, it is possible that changes will occur in the policy and its application. Accordingly, the Board authorizes the Superintendent and the Superintendent's designees to take those actions, pending further action of the district's Board, that are necessary to interpret and apply legal requirements to best meet the intent of the law to support and affirm Oklahoma Academic Standards while prohibiting race and sex discrimination.~~

Race and Sex Discrimination Prohibited

The district does not engage in and prohibits discrimination on the basis of race or sex in the form of bias, stereotyping, scapegoating, classification, or the categorical assignment of traits, morals, values, or characteristics based solely on race or sex. The district does not and shall not engage in race or sex-based discriminatory acts through utilizing these methods which can result in treating individuals differently on the basis of race or sex or can result in the creation of a hostile environment.

As an accredited State of Oklahoma public school, the district is required to teach students history, social studies, English language arts, biology, and other subject matter areas consistent with the Oklahoma Academic Standards as adopted and approved by the State Board of Education and Oklahoma Legislature. In the performance of this obligation, no teacher, administrator, or other employee of the district shall require, or make part of a course, the following concepts or principles (the "Prohibited Concepts"):

- One race or sex is inherently superior to another race or sex.
- An individual, by virtue of his or her sex, is inherently racist, sexist, or oppressive, whether consciously or unconsciously.
- An individual should be discriminated against or receive adverse treatment solely or partly because of his or her race or sex.
- Members of one race or sex cannot and should not attempt to treat others without respect due to race or sex.



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- An individual's moral character is necessarily determined by his or her race or sex.
- An individual, by virtue of his or her race or sex, bears responsibility for actions committed in the past by other members of the same race or sex.
- An individual should feel discomfort, guilt, anguish, or any other form of psychological distress on account of his or her race or sex.
- Meritocracy or traits, such as a hard work ethic, (a) are racist or sexist, or (b) were created by members of a particular race to oppress members of another race.

Importantly, none of the Prohibited Concepts shall prevent the teaching of principles that align to the Oklahoma Academic Standards.

Further Prohibitions to Ensure Compliance

Additionally, the district does not and shall not:

- Provide, contract to provide, or sponsor any course¹ that includes, incorporates, or is based on any of the Prohibited Concepts.
- Use any public funds, property, or other assets or resources to engage in race or sex-based discrimination, including the Prohibited Concepts.
- Adopt programs or utilize textbooks, instructional material, curriculum, classroom assignments, orientation, interventions, or counseling that include, incorporate, or are based on the Prohibited Concepts.
- Execute contracts or agreements with internal or external entities, persons, companies, or businesses to provide services, training, professional development, or any other assistance that includes, incorporates, or is based on the Prohibited Concepts.
- Receive or apply to receive monies that require, as a condition of receipt, the adoption of courses, policies, curriculum, or any other instructional material that includes, incorporates, or is based on the Prohibited Concepts.
- Adopt diversity, equity, or inclusion plans that incorporate Prohibited Concepts. Diversity officers are prohibited from providing any service or performing duties that include, incorporate, or are based on discriminatory practices identified in the Prohibited Concepts.
- Mandate diversity training that includes, incorporates, or is based on discriminatory practices identified in the Prohibited Concepts. This includes providing such training to employees, contractors, staff members, parents, students, or any other individual or group.

¹ For the purposes of this policy, "course" means any forum where instruction or activities tied to the instruction are provided, including courses, training, seminars, professional development, lectures, sessions, coaching, tutoring, or any other class.



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- Adopt policies, including grading or admissions policies, or provide any other benefit or service that applies to students or any school employee differently on the basis of race or sex, unless specifically permitted by Title IX of the Education Amendments of 1972. Except as permitted by Title IX in specific circumstances, this prohibition includes segregated classes, programs, training sessions, extracurricular activities, or affinity groups.
- Require students to complete surveys, or use the results from the surveys, to teach discriminatory concepts identified in this policy.
- Join any groups or association that requires, as a condition of membership, teachers, administrators or other employees of a school district, charter school, or virtual charter school to teach, provide instruction, or offer a course that includes, incorporates, or is based on discriminatory practices identified in this policy and violate state law.
- Join any groups or association that requires, as a condition of membership, teachers, administrators or other employees of a school district, charter school, or virtual charter school to teach, provide instruction, or offer a course that includes, incorporates, or is based on discriminatory practices identified in this policy and violate state law.

Parent Right to View and Inspect Instructional Materials

Parents and legal guardians of students shall have the right to inspect curriculum, instructional materials, classroom assignments, and lesson plans to ensure compliance with this Policy. This right of inspection is subject to any applicable limitations contained in existing law, including Oklahoma's Open Records Act (OKLA. STAT. tit. 51, §§ 24A.1-24A.32). Consistent with 25 O.S. § 2002, the district shall not interfere with or infringe upon the fundamental rights of parents to determine their child's education.

Reporting and Complaint Procedure

Any parent, student, teacher, district employee, or member of the public may file a Complaint alleging a violation of this Policy, which addresses the provisions of OKLA. STAT. tit. 70, § 24-157, and regulations regarding it adopted by the State Department of Education. To be accepted for investigation, the Complaint must:

- (1) be submitted in writing;
- (2) be dated;
- (3) contain the handwritten or electronic signature of the complainant;
- (4) identify the date(s) the alleged discriminatory act occurred; and
- (5) explain the alleged violation(s) / discriminatory conduct and how Section 24-157 or an administrative regulation thereto has been violated.



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While not mandatory, a complainant is encouraged to also identify witnesses to the alleged violation(s) / discriminatory conduct so that such witness(es) can be interviewed by the district.

The district has designated the following individual(s) to receive reports of alleged violation(s) / discriminatory conduct (referred to as the Section 24-157 Coordinator”):

Executive Director of Secondary Education
701 S. Main Street
Broken Arrow, OK 74012
918-259-7725
sjames@baschools.org tsappington@baschools.org

The Section 24-157 Lead or Deputy Coordinator shall, within 10 days of receipt of the Complaint, notify the complainant that the Complaint has been received, whether it is legally sufficient (i.e., contains the mandatory information set forth above) and whether it will be investigated.

Investigation and Determination of Complaint

Within ninety (90) days of receipt of a Complaint accepted for investigation, the Section 24-157 Lead or Deputy Coordinator will be responsible for ensuring that the district investigates and makes a determination as to whether a violation has occurred. The complainant will be notified of the district’s determination of the Complaint, as well as the district’s findings of whether a violation occurred.

Options for Filing Complaint

In lieu of filing a Complaint with the district, a complainant may file a Complaint directly with the State Department of Education. A complainant may not file a Complaint simultaneously with the district and State Department of Education. Additionally, a complainant who believes that the district has incorrectly refused to investigate a Complaint or has evidence that the district has reached an incorrect determination may file a Complaint with the State Department of Education upon conclusion of the district-based complaint process.

With regard to Complaints made to the district, the Section 24-157 Lead or Deputy Coordinator is required to report each Complaint to the State Department of Education within thirty (30) days of resolution of the Complaint.



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Anti-Retaliation

No individual shall be retaliated against for (1) filing a Complaint alleging a violation / discriminatory conduct prohibited by Section 24-157 or any regulation related to it with the district or the State Department of Education, or (2) the purpose of interfering with any right or privilege secured by federal civil rights laws and regulations. Any school employee who retaliates against a complainant shall be subject to disciplinary action by the district, in accordance with district employee disciplinary policies, and the State Department of Education and State Board of Education.

Whistleblower Protection

Any teacher who files a complaint alleging a violation / discriminatory conduct prohibited by Section 24-157 or any regulation related to it with the district or the State Board of Education, or otherwise discloses information the teacher reasonably believes evidences a violation of Section 24-157 or any regulation related thereto shall be entitled to the Whistleblower Protections in applicable laws, including those at OKLA. STAT. tit. 70, § 6-101.6b.

False Reporting

Any teacher who willfully, knowingly and without probable cause makes a false complaint alleging a violation / discriminatory conduct prohibited by Section 24-157 or any regulation related thereto with the district or the State Board of Education shall be subject to disciplinary action in accord with the district's employee conduct policies and by the State Department of Education and State Board of Education.

Complaints by School Staff

Any school employee who is discriminated against by the district in the form of race or sex-based harassment, bias, stereotyping, scapegoating, classification, or the categorical assignment of traits, morals, values, or characteristics based solely on race or sex in violation Section 24-157, may file an employment discrimination complaint with the Oklahoma Attorney General's Office of Civil Rights Enforcement.

References: OKLA. STAT. tit. 70, § 24-157 (effective July 1, 2021)
OKLA. ADMIN. CODE § 210: 10-1-23 (~~emergency rule~~)
~~OKLA. STAT. tit. 70, § 24A.16(A).~~



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Source: *Broken Arrow Board of Education policy adoption, October 11, 2021.*
Broken Arrow Board of Education policy revised, November 6, 2023.



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POLICY3105

MEDIA CENTER – SELECTION OF LIBRARY BOOKS

The board of education, which is responsible for all book purchases, recognizes the student’s right of free access to many different types of books. The board also recognizes the right of teachers and administrators to select books and other materials in accord with current trends in education and to make them available in the schools. It is therefore the policy of this district to require the materials used in the school library media program, including print materials, nonprint materials, multimedia resources, equipment, and supplies, selected for our schools be in accord with the following:

1. Books and other reading matter shall be chosen for values and enlightenment of all students in the community. A book shall not be excluded because of the race, nationality, political or religious views of the writer or of its style and language.
2. Every effort will be made to provide materials that present all points of view concerning the problems and issues of our times, international, national, local and books or other reading matter of sound factual authority shall not be prescribed or removed from library shelves or classrooms because of partisan, doctrinal, approval or disapproval.
3. When acquiring books and other materials, the materials selected shall reflect the district’s community standards for the population the library serves, and the materials shall be age-appropriate to the schools in which the materials are made available.
4. Books and other materials shall be selected in a manner ensuring that materials available to students are adequate in quantity and quality to meet the needs of students in all areas of the school library media program.
- *5 Censorship of books shall be challenged in order to maintain the school’s responsibility to provide information and enlightenment.

*In accordance with number 3 above, the board has adopted the following policy for dealing with censorship of books and other materials:

- The final decision for controversial reading matter shall rest with the board of education after careful examination and discussion of the book or reading matter with school educators.
 - No parent or group of parents has the right to determine the reading matter for students other than their own children.
 - The board does, however, recognize the right of an individual parent to request that his or her child does not have to read a given book, provided a written request is made to the **building principal or designee**.
6. Any parent who wishes to request reconsideration of the use of any book in the school must make such a request in writing on forms available from the **district**. The statement must be signed and identified so that a reply may be given.



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MEDIA CENTER – SELECTION OF LIBRARY BOOKS

7. A committee of two teachers and one librarian, appointed by the district designee, shall review the material and judge whether it conforms to the above stated principles, and submit its report in writing to the district designee.
8. If the matter cannot be resolved at this level, then the written criticism along with the district evaluation will be forwarded to the district's Instructional Department for disposition. The concerned parties will be notified of the final disposition in writing.
9. No library in the district shall have available to minor students any pornographic materials or sexualized content. Pornographic materials and sexualized content are defined as follows:

Pornographic means:

1. depictions or descriptions of sexual conduct which are patently offensive as found by the average person applying contemporary community standards, considering the youngest age of students with access to the material,
2. materials that, taken as a whole, have as the dominant theme an appeal to prurient interest in sex as found by the average person applying contemporary community standards, and
3. a reasonable person would find the material or performance taken as a whole, lacks serious literary, artistic, educational, political, or scientific purposes or value, considering the youngest ages of students with access to the material.

Sexualized content means material that is not strictly pornographic but otherwise contains excessive sexual material in light of the educational value of the material and in light of the youngest age of students with access to said material.

10. A student is not prohibited from reading, owning, possessing, or discussing any book they obtained without the assistance or encouragement of the district, its employees or its libraries. Nothing in this policy should be construed to authorize the bringing of pornographic material or sexualized content on the grounds of the district.
11. Annually every October 1st, the district shall transmit to the Oklahoma State Department of Education a complete listing of all books and other materials available in any school library in the district. An attestation from the Superintendent that a public online school library catalog(s) contains a complete and accurate list, along with the website for accessing the relevant school library catalog(s) shall fulfill this reporting requirement.
12. The district shall have a written policy for reviewing the educational suitability and age-appropriate nature of any material in a library in the district and for receiving and responding to complaints regarding materials in the libraries in the district.



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13. The parent/guardian of a student alleging a violation by the district regarding requirements pertaining to its library collection pursuant to the Oklahoma Administrative Code 210: 35-3-126(a), shall provide a written complaint to the Oklahoma State Department of Education summarizing the alleged violation.

Criteria for Media Center Selection

The following kinds of materials should be selected for the media centers:

- Materials containing integral information to support the instructional program;
- Materials presenting appropriate information for the reading level and understanding of students served by the media center;
- Materials reflecting the interests and needs of the students and faculty served by the media center;
- Materials presenting information designed to help students gain an awareness of our pluralistic society;
- Materials warranting inclusion because of their literary and/or artistic value and merit;
- Materials presenting information with the greatest degree of accuracy and clarity possible;
- Materials presenting a fair and unbiased presentation of information; and
- Material selected for maintaining a diverse collection of various points of view.
- Materials selected shall reflect the district’s community standards for the population the library serves, and the materials shall be age-appropriate to the school in which the materials are made available.

Procedures for Selecting Library Media Materials

Professional personnel will consult and evaluate reputable selection aids and professional resources prior to selecting materials. Selection, however, is not limited to the listings in such resources. Proposed materials will be examined/evaluated to the extent necessary or practical to apply the District’s selection criteria. Among the possible selection aids and professional resources to be consulted are:

- School Library Journal;
- Booklist;
- Horn Book;
- Library Media Connection;
- Children’s Catalog;
- Junior High School Catalog;
- Senior High School Catalog;
- Reference Books for School Libraries;
- Elementary Library School Collection;
- Bulletin of the Center for Children’s Books;
- Oklahoma Annual Textbook Requisition List; and
- Other special bibliographies, many of which have been prepared by educational organizations for particular subject matter areas.

Recommendations for the purchase of instructional materials may involve administrators, teachers, students, District personnel, parents/guardians, and/or community members as appropriate.



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MEDIA CENTER – SELECTION OF LIBRARY BOOKS

Selection is an ongoing process that includes the removal of materials no longer appropriate and the replacement of lost and worn materials. Weeding (the removal of materials) is essential to maintaining a relevant collection. Materials considered for weeding should include the following:

- Materials in poor physical condition;
- Materials containing obsolete subject matter;
- Materials no longer needed to support the written curriculum or student/faculty interests;
- Materials superseded by more current information;
- Materials containing inaccurate information; and
- Materials with low circulation.

The selection of educational software may include administrators, teachers, media specialists, curriculum coordinators, students, and community members. The selection process for educational software shall include a review and a recommendation from the District’s Technology Integration Specialist as to the usability of the software in relation to the District’s current and future computer systems and hardware capabilities.

Reference: OKLA. STAT. tit. 70, § 11-201 OAC 210:35-3-126, OAC 210:35-3-127, OAC 210:35-3-121, et. seq.

Source: Broken Arrow Board of Education policy adoption, November 6, 2023.



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INSTRUCTIONAL MATERIALS REVIEW AND SELECTION

Statement of Policy

The mission of Broken Arrow Public Schools is to educate, equip and empower a community of learners by providing dynamic learning opportunities which enable all students to be successful.

The policy of the Board of Education of Broken Arrow Public Schools is to provide a wide range of developmentally appropriate materials that meet the needs of students and teachers by providing for diversity in appeal and the presentation of different points of view.

Availability of Instructional Materials for Review by Parents or Guardians

All instructional material, including but not limited to teacher manuals, audio, video or other supplementary instructional material in any format, used by Broken Arrow Public Schools as a part of the educational curriculum, shall be available for inspection by the parents or guardians of students enrolled in the school.

Parents or guardians may request to review instructional materials by submitting a written request to the building Principal, or their designee, where the student attends school. Except for unusual circumstances, materials will be made available for review within five (5) school days from receipt of the request. When possible, a copy of the requested materials may be checked out for a reasonable time to the parent/guardian for their review. If this is not possible due to the limited number of copies available or technical issues with the material's format, the Principal may require inspection of the materials to take place in the site media center or other office area at the school site. Onsite review of materials will take place during regular business hours of the school, in such a way as to not disrupt classes or be a distraction to students.

In the event the requested review is denied or after fifteen (15) days with no response from the principal, the parent may request this information through the Board of Education in accordance with the district's policy regarding parent rights.

For the purposes of this section, "instructional material" means instructional content that is provided to a student, regardless of the format, including printed or representational materials, audio-visual materials and materials in electronic or digital formats.

Objectives of Instructional Materials Selection

To facilitate the District's mission, members of the professional staff seek to meet the following objectives in materials selection:

1. To select materials that will enrich and support the written curriculum, taking into consideration the varied interests, abilities, learning styles, and maturity levels of the students served.
2. To select materials that will stimulate growth in factual knowledge, literary appreciation, aesthetic values, and awareness of societal standards.
3. To select materials that will provide students an opportunity to develop the practice of critical analysis and making informed judgments in their daily lives.



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4. To select representative materials which contribute to our understanding of our national heritage and the world community.
5. To select age appropriate materials of the highest quality, in relation to the above objectives and the rudiments of this policy, that will aid in the effort to create a comprehensive collection appropriate to the school community and that reflects the community standards.

Definitions

1. Instructional materials are items that by design serve as a major tool for assisting in the instruction of a subject, course, or activity. These items may be available in bound, unbound, kit, or package form and may consist of hard or soft back textbooks, consumables, learning laboratories, audio or video recordings, software, and other instructional tools.
2. Library media materials are those print and non-print, multimedia resources, equipment and supplies housed and/or cataloged in the library media centers
3. A patron is a student, the parent or the guardian of a student, or a current resident of the school district.

Responsibility for Selecting Materials

The Board of Education delegates the authority for the selection of instructional materials to the Superintendent. The actual selection rests with appropriate, professional personnel who shall discharge this obligation consistent with the Board's adopted selection criteria and procedures.

1. Textbooks--Textbooks that best match the District's written curriculum shall be selected under the guidance of the Executive Directors of Elementary and Secondary Education and in compliance with the School Laws of Oklahoma. Textbooks shall be used during the entire period of adoption.
2. Other Instructional Materials--The responsibility for coordinating and recommending the selection and purchase of other instructional materials that support and are aligned with the District's written curriculum rests with the appropriate professional personnel, such as teachers, department/grade-level chairs, principals, curriculum coordinators, technology integration specialists, or other professional staff members, directly affected by and/or responsible for the materials.
3. The selection of material shall be made by committee which shall include administrators, at least two teachers representing a variety of grade levels, media specialists and may include parents/guardians and students. The responsibility for coordinating and recommending the selection and purchase of library media materials rest with the committee, however the approval of the final list will be made by the District's site principals.



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Criteria for Selecting Instructional Materials

Instructional materials shall support and be consistent with the District's written curriculum. Staff members shall use the following criteria as a guide for selecting instructional materials:

- Educational significance;
- Contribution the material makes to the written curriculum and to the interests of the students;
- Reviews found in standard selection sources;
- Literary and professional reputation and significance of the author, producer, and/or publisher;
- Validity, currency, and appropriateness of material;
- Contribution the material makes to breadth of representative viewpoints;
- Degree of potential user appeal;
- Artistic quality and/or literary style;
- Quality of factual content and presentation;
- Value commensurate with cost and/or need; and
- Timeliness or permanence

Instructional and media materials shall be appropriate for the subject area and for the age, emotional development, ability level, learning styles, and social development of the students for whom the materials are selected.

Criteria for Media Center Selection

~~The following kinds of materials should be selected for the media centers:~~

- ~~• Materials containing integral information to support the instructional program;~~
- ~~• Materials presenting appropriate information for the reading level and understanding of students served by the media center;~~
- ~~• Materials reflecting the interests and needs of the students and faculty served by the media center;~~
- ~~• Materials presenting information designed to help students gain an awareness of our pluralistic society;~~
- ~~• Materials warranting inclusion because of their literary and/or artistic value and merit;~~
- ~~• Materials presenting information with the greatest degree of accuracy and clarity possible;~~
- ~~• Materials presenting a fair and unbiased presentation of information; and~~
- ~~• Material selected for maintaining a diverse collection of various points of view.~~
- ~~• Materials selected shall reflect the district's community standards for the population the library serves, and the materials shall be age appropriate to the school in which the materials are made available.~~

Procedures for Selecting Library Media Materials

~~Professional personnel will consult and evaluate reputable selection aids and professional resources prior to selecting materials. Selection, however, is not limited to the listings in such resources. Proposed materials will be examined/evaluated to the extent necessary or practical to apply the District's selection criteria. Among the possible selection aids and professional resources to be consulted are:~~

- ~~• School Library Journal;~~



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- ~~Booklist;~~
- ~~Horn Book;~~
- ~~Library Media Connection;~~
- ~~Children's Catalog;~~
- ~~Junior High School Catalog;~~
- ~~Senior High School Catalog;~~
- ~~Reference Books for School Libraries;~~
- ~~Elementary Library School Collection;~~
- ~~Bulletin of the Center for Children's Books;~~
- ~~Oklahoma Annual Textbook Requisition List; and~~
- ~~Other special bibliographies, many of which have been prepared by educational organizations for particular subject matter areas.~~

~~Recommendations for the purchase of instructional materials may involve administrators, teachers, students, District personnel, parents/guardians, and/or community members as appropriate.~~

~~Selection is an ongoing process that includes the removal of materials no longer appropriate and the replacement of lost and worn materials. Weeding (the removal of materials) is essential to maintaining a relevant collection. Materials considered for weeding should include the following:~~

- ~~Materials in poor physical condition;~~
- ~~Materials containing obsolete subject matter;~~
- ~~Materials no longer needed to support the written curriculum or student/faculty interests;~~
- ~~Materials superseded by more current information;~~
- ~~Materials containing inaccurate information; and~~
- ~~Materials with low circulation.~~

~~The selection of educational software may include administrators, teachers, media specialists, curriculum coordinators, students, and community members. The selection process for educational software shall include a review and a recommendation from the District's Technology Integration Specialist as to the usability of the software in relation to the District's current and future computer systems and hardware capabilities.~~

Gift Materials

Gift materials may be accepted with the understanding that they must meet the same selection criteria as materials purchased with district funds and that the district will use the gift materials in accordance with the decisions of the appropriate personnel. Gift materials, once accepted, become the property of the Broken Arrow Public Schools.

Source: *Information placed in handbook March, 1975.*
Broken Arrow Board of Education policy adoption, November 2, 1981.
Broken Arrow Board of Education policy revised, December 20, 1993.



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INSTRUCTIONAL MATERIALS REVIEW AND SELECTION

Broken Arrow Board of Education policy revised, January 22, 1996.

Broken Arrow Board of Education policy revised, December 13, 2004.

Broken Arrow Board of Education policy revised, July 13, 2009.

Broken Arrow Board of Education policy revised, November 10, 2014.

Broken Arrow Board of Education policy revised, July 10, 2017.

Broken Arrow Board of Education policy revised, October 10, 2022.

Broken Arrow Board of Education policy revised, November 6, 2023.



SECTION III: INSTRUCTION

POLICY 3260

PARENTAL INVOLVEMENT (Parents' Bill of Rights)

The board supports parents' efforts to be involved in the district's education programs. This policy outlines the district's efforts to educate parents and support parent involvement in response to the 2014 Oklahoma "Parents' Bill of Rights".

Parents have the right to be involved in their minor child's education, including directing that education. Parents are encouraged to exercise their rights in conjunction with district guidance so as not to inadvertently impede their minor child's compliance with federal and state mandated requirements – including requirements related to graduation. Parents also have the right to review school records related to their minor child.

Pursuant to the 2023 Oklahoma "Parents' Bill of Rights" (OAC 210:10-2-1, et seq.), the district is required to disclose to a student's parent/guardian any information known to the district or its employees regarding material changes reasonably expected to be important to the parent/guardian regarding their student's health, social, or psychological development, including identity information. Disclosure of this information shall occur within 30 days of learning the information. "Identity information" means information including, but not limited to, any names or pronouns used by a student at school and any social transition or other transition to a gender that differs from the student's sex. "Sex" means the physical condition of being male or female based on genetics and physiology, as identified on the individual's original birth certificate.

Parents generally have the right to consent prior to an audio or video recording being made of their minor child. This right does not preempt the district's right to make recordings (without specific parental approval) related to:

- Safety, general order and discipline
- Academic or extracurricular activities
- Classroom instruction
- Security/surveillance of the buildings or grounds
- Photo ID cards

Parents have the right to receive prompt notice if their minor child is believed to be the victim of a crime perpetrated by someone other than the parent, unless law enforcement or DHS officials have determined that parental notification would impede the related investigation. These notice provisions do not apply to matters which involve routine misconduct typically addressed through student discipline procedures. School personnel will not attempt to encourage or coerce a child to withhold information from parents.

1. The district will promote parent participation at the site level with the goal of improving parent and teacher cooperation in areas such as homework, attendance and discipline. This will be accomplished through activities such as:

- Parent Teacher Conferences
- Back-to-School/Meet-the-Teacher Nights
- School Newsletters
- School Messenger Parent Notification System
- ~~Home Access Center~~



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PARENTAL INVOLVEMENT (Parents' Bill of Rights)

- Canvas - Learning Management System
 - District sponsored webpages with class information available to parents
2. The district will inform parents about their children's course of study by disseminating this information:
- During annual enrollment
 - In student handbooks
 - ~~Home Access Center~~
 - Canvas – Learning Management System
 - Conferences with student's school counselor

Parents may review learning materials affecting their minor children's course of study, including supplemental materials, by making a request through the building principal.

3. Parents who object to a learning material or activity may withdraw their minor child from the class or program in which the material is used. In order to withdraw a student, the parent must submit a written request, signed and dated by a parent, to the building principal. Parents who choose to withdraw their minor child from a required class are responsible for making alternate arrangements for the child to earn credit for the class.
4. The district offers growth and development education to 4th grade girls and 5th grade boys and girls, and sex education to all students in grades - 6th through 12th. Parents who object to their minor child participating in the district's sex education program must submit a written notice, signed and dated by a parent, to the principal in order for their child to be excused from participation. Pursuant to the 2023 Oklahoma "Parents' Bill of Rights" (OAC 210:10-2-1. et seq.) sex or sexuality education means any class, program, curriculum, instruction, test, survey, questionnaire, course, or other instructional material that relates to sexual behavior, sexual attitudes, or sexuality, including sexual orientation. Students who are not participating in the district's sex education program will be permitted to study in the school library or office during sex education instruction.
5. If a teacher is going to provide instruction or presentations regarding sexuality in a course apart from formal sex education, the teacher will send written notice home to parents in advance of the presentation. Parents who object to their minor child's participation in such instruction may send a written request to the building principal to have the student excused from the presentation. Any such student will be permitted to study in the school library or office during the presentation.
6. Parents may learn about the nature and purpose of clubs and activities, which are part of the school curriculum by reviewing student handbooks and the district's website.
7. Parents have numerous rights and decision-making responsibilities concerning their minor children. To assist parents in meeting these responsibilities and to fulfill its obligations under the 2014 Parents' Bill of Rights, the district has compiled the following information for parents:



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- A. The district provides sex education and growth and development education. Parents may opt their student out of the district's sponsored sex education program by following the procedures established in item 4 above.
- B. Parents who are not residents of the district may enroll their minor children in the district's schools in accordance with the district's open transfer policy. A copy of that policy is available on the district's website.
- C. The district utilizes a number of resources to educate students. Parents who object to an assignment based on sex, morality or religion may opt their minor child out of the assignment by following the procedures established in item 3 above.
- D. A minor ~~S~~students is required to have (1) a current, up-to-date immunization record OR (2) a completed and signed state-approved exemption form. Either up-to-date immunization record or a completed and signed state-approved exemption form must be on file with the district **prior** to the student's admission to the district. The exemption form shall specify that the student has received or is in the process of receiving the immunizations currently required by Oklahoma State Department of Health regulations, unless the exemptions has been granted from the immunizations on medical, religious, or personal grounds or as otherwise required by law.
- ~~D.~~ The immunization requirements shall be posted at the district's website and in any notice or publication provided to parents/guardians regarding immunizations. The state-approved exemption form is available at the Oklahoma State Department of Health website, URL: <https://oklahoma.gov/health.html>. ~~are generally required to receive a predetermined set of immunizations prior to enrolling in school and to receive additional boosters throughout enrollment in the district. This requirement may be waived if the parent submits a note from the minor child's physician stating that the child should be excused from the immunization for health reasons or if the parent submits a note objecting to the immunization of the child.~~
- E. Students are required to meet certain obligations in order to be promoted to a subsequent grade, particularly with regard to learning to read. Parents can learn about these requirements – including efforts the district will take in order to help students become successful readers – by reviewing the district's policies on Reading Sufficiency Act testing and student promotion. Copies of these policies are available on the district's website.
- F. Students are required to meet certain obligations in order to graduate from high school. Parents can learn about these requirements each year during course enrollment. This information is also available in student handbooks and on the Oklahoma State Department of Education's website (www.ok.gov/sde/).
- G. The district provides age appropriate AIDS education for students in grades 6, 8,



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and 10. Parents may opt their minor student out of this education by submitting a written request, signed and dated by a parent, to the building principal. Students who are not participating in the district's AIDS education program will be permitted to study in the school library or office during the scheduled instruction.

- H. The district provides age appropriate evidence-based suicide awareness, and prevention curriculum to students in grades 7, 9, and 11. Parents may opt their student out of this education by submitting a written request, signed and dated by the parent, to the building principal. Students will be provided a secondary location while the information is being presented.
- I. Parents have the right to review student test results related to their minor student. Parents may review the results of classroom exams by contacting their child's teacher. Parents may review the results of state-wide testing by contacting their child's building principal.
- J. Qualifying students have the right to participate in the district's gifted and talented program in accordance with the District's program guidelines. A description of the program is available on the district's website under the *Academics* menu item.
- K. Parents have the right to review teachers' manuals, films, tapes or other supplementary instructional material if the materials are being used in connection with a research or experimentation program or project. In order to review these materials, the parent should contact the building principal.
- L. Parents have the right to receive a school report card. Information regarding these report cards will be provided through school publications, but a copy of the actual report card is available in the superintendent's office.
- M. Students are required to attend school regularly, and the district is required to notify parents of any student absence unless the parent has already contacted the school to report the absence. The district will send a written notice to parents if their minor student appears to be in danger of exceeding the maximum allowable number of absences and will notify the district attorney and the parent if a child may be considered truant. Parents may contact the child's principal for additional information regarding student absences.
- N. Parents have the right to review the district's courses of study and textbooks. Arrangements for this review can be made through the building principal.
- O. Students may be excused from school for religious purposes provided the parent contacts the building principal to request such an absence.
- P. Parents have the right to review all district policies, including parental involvement policies. Copies of these policies are available on the district's website.



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- Q. Parents have the right to participate in parent-teacher organizations. Information regarding these groups will be made available during activities such as enrollment, schedule pickups and back to school night. Parents who wish to have additional information regarding these groups can obtain more detail through the principal's office.

- R. Parents may opt out of selected district level data collection related to state longitudinal student data system reporting. Parents may not opt out of necessary and essential record collecting. Parents may file an opt-out request through the superintendent's office.

- S. The district will not procure, solicit to perform, arrange for the performance of, perform surgical procedures or perform a physical examination upon a minor student or prescribe any prescription drugs to a minor student without first obtaining a written consent for the proposed assessment or treatment. The written consent will be effective for the school year for which it was granted, and must be renewed each subsequent school year. If the assessment or treatment for which the written consent is provided is performed through telemedicine at a school site, and if the written consent is provided by the Parent and is currently effective, the health professional shall not be required to verify that the parent is at the school site.

- T. The district will not procure, solicit to perform, arrange of the performance of or perform an assessment for mental health therapy on a minor student without first obtaining consent of a parent or legal guardian of the minor. The written consent will be effective for the school year for which it was granted, and must be renewed each subsequent school year. If the assessment or treatment for which the written consent is provided is performed through telemedicine at a school site, and if the written consent is provided by the Parent and is currently effective, the health professional shall not be required to verify that the parent is at the school site. However, a student shall not be seen without consent.

- U. A student shall not be vaccinated at school or on school grounds or receive a vaccine as part of the mobile vaccination effort without prior written authorization, including the signature of the parent or legal guardian of the student for the vaccine or group of vaccines to be administered during a single visit.

Parents requesting information outlined in this policy should submit written requests for information through the building principal or superintendent's office, as noted in the respective section. Appropriate school personnel will either make the information available or provide a written explanation of why the information is being withheld within ten (10) days of the request. Any parent whose request is denied or who does not receive a response within fifteen (15) days may submit a written request for the information to the board of education. The board will include an item on its next public meeting agenda (or the following meeting, if time does not permit



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inclusion of the item on the agenda) to allow the board to formally consider the parent's request.

Reference:

OKLA. STAT. tit. 70 §1-116.2.

OKLA. STAT. tit. 25 § 2001

OKLA. STAT. tit. 25 §2004, et seq.

OAC 210: 10-2-1.

*Source: Broken Board of Education policy adopted, October 13, 2014.
Broken Arrow Board of Education policy revised, December 11, 2017.
Broken Arrow Board of Education policy revised, October 7, 2019.
Broken Arrow Board of Education policy revised, November 4, 2019.
Broken Arrow Board of Education policy revised, October 11, 2021.
Broken Arrow Board of Education policy revised, November 7, 2022.
Broken Arrow Board of Education policy revised, November 6, 2023.*