

**Broken Arrow Public Schools  
Extra Duty Assignment Contract**

This extra duty assignment contract is between Independent School District No. 3 of Tulsa County, Oklahoma ("District"), and Steve McMullen ("Employee"). This contract begins 11-15-2021 and ends June 30, 2022.

**RECITALS:**

- A. District desires to employ Employee under the terms and conditions of this contract;
- B. Employee desires to be employed by District on the terms and conditions stated herein.

**THEREFORE,** District and Employee agree as follows:

1. Employment and Compensation. District assigns to Employee, and the Employee agrees to accept, in addition to Employee's regular duties, the following extra duty assignment(s):
  - **Surrender of the DOL fire Alarm ..... \$1,000 Annually  
License for BAPA use only**
  - **Direct supervision of not more ..... \$3,600 Annually for up to 3  
than three (3) low voltage  
apprentices Employed by District**
  - **Stipend to be paid monthly with regular payroll**

Employee understands that pursuant to the Oklahoma Department of Labor guidelines that the fire alarm license held by the employee can only be used for Broken Arrow public schools fire systems, to service, repair and install to maintain system integrity.

Employee also understands and agrees to directly supervise not more than three (3) District employees per semester (Fall and Spring) who are enrolled in Broken Arrow High School.

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Employee accepts said extra duty assignments and said amounts will be paid with and in addition to Employee's regular salary over the same period as his regular salary.

Compensation shall be reduced by all amounts required by law to be withheld from his compensation and paid to governmental agencies and by all amounts which Employee directs District in writing (subject to District's approval) to pay to third parties.

2. Termination. District reserves the right to terminate each or all extra duty assignment(s) and the compensation for such assignment(s) with or without cause by action of the superintendent, upon approval by the board before or after the termination. This extra duty assignment contract does not create any property interest in extra duty employment and is an employment-at-will employment arrangement. The termination of this contract shall not result in any hearing or other due process rights. The termination of any or all extra duty assignments shall also terminate the compensation for the assignment(s).
3. Expiration. If not terminated earlier, these extra duty assignments shall terminate at the end of the fiscal year for which this agreement is made. Renewal of Employee's regular employment contract shall not automatically renew this extra duty assignment contract. This extra duty assignment contract shall be renewed for the next fiscal year only if Employee and District enter into a new written extra duty assignment contract for the next fiscal year.

IN WITNESS WHEREOF, District and Employee have executed this contract on this 15th day of November, 2021.

Employee

Independent School District No. 3 of Tulsa  
County, Oklahoma

STEVE McMULLEN

Roger G. Sheppard

Employee Printed Name

Director of Maintenance

[Signature]

[Signature]

Employee Signature

Director Signature

**Broken Arrow Public Schools  
2021-2022 Additional Duty Contract**

This extra duty assignment contract is between Broken Arrow Public Schools, Independent School District No. 3 of Tulsa County ("BAPS"), and ("Employee"). This contract is for the 2021-2022 school year.

**RECITALS:**

- A. BAPS desires to employ Employee under the terms and conditions of this contract;
- B. Employee desires to be employed by BAPS on the terms and conditions stated herein.

**NOW, THEREFORE, BAPS and Employee agree as follows:**

1. Employment. BAPS assigns to Employee, in addition to Employee's regular duties, the extra duty assignment(s) as listed in paragraph five. Employee accepts said extra duty assignment(s) as listed in paragraph five.
2. Compensation. For the performance of said extra duty (as listed above), BAPS agrees to pay Employee the total annual sum as listed in paragraph five; said amount to be paid with and in addition to Employee's regular salary the pay period following the completion of the assigned extra duty. Compensation shall be reduced by all amounts required by law to be withheld from his/her compensation and paid to governmental agencies and by all amounts which Employee directs BAPS in writing (subject to BAPS's approval) to pay to third parties.
3. Termination. District reserves the right to terminate this extra duty assignment and the compensation for such assignment with or without cause by action of the Superintendent, upon approval by the Board before or after the termination. This extra duty assignment contract does not create any property interest in extra duty employment and is an employment-at-will employment arrangement. The termination of this contract shall not result in any hearing or other due process rights. The termination of the extra duty assignment shall also terminate the compensation for the assignment.
4. Expiration. If not terminated earlier, this extra duty assignment shall terminate at the end of the school year for which this agreement is made. Renewal of Employee's regular employment contract shall not automatically renew this extra duty assignment contract. This extra duty assignment contract shall be renewed for the next school year only if Employee and BAPS enter into a new written extra duty assignment contract for the next school year.
5. This additional duty contract for the Maintenance Department Low Voltage technicians will be for the Apprenticeship students from Broken Arrow High School. These high school students will be working with our Low Voltage technicians on a daily basis. They will be exposed to fire alarm systems, access control systems, security systems, and door lock hardware installation and trouble shooting. Our Low Voltage technicians will be able to train, mentor, influence and demonstrate a possible career path, and life-long learning for Broken Arrow High School students that apply for these positions.

**Total Compensation: \$4600.00**

IN WITNESS WHEREOF, BAPS and Employee have executed this contract on 12-1-2021  
Broken Arrow Public Schools Independent School District No. 3 of Tulsa County, Oklahoma

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President, Board of Education

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Clerk, Board of Education