



BUDGET GUIDELINES FOR ACTIVITY FUND REVENUE/EXPENDITURES

ALL FUNDRAISING ACTIVITIES

FISCAL YEAR: July 1, 2023 - June 30, 2024

SCHOOL SITE:

720 BA Senior High School

ACCOUNT NAME & PROJECT:

940 TECHNOLOGY ED - SAF

Please check one:

<input checked="" type="checkbox"/>	NEW
<input type="checkbox"/>	REVISED

REVENUE		
Fiscal Year	Deposits	Estimated Amount
2023-2024	Donations; Gifts	\$ 50.00
2023-2024	Dues & Fees: Registration Fees	\$ 50.00
2023-2024	Food Item Sales; Clothing Sales; Spirit Item Sales; Art Sales	\$ 50.00
2023-2024	Reimbursements; Refunds	\$ 50.00
2023-2024	Commissions	\$ 50.00
2023-2024	Restaurant Profit Sharing	\$ 50.00
2023-2024	Merchandise Sales (notebook, fanny packs, stickers, pencils, etc.)	\$ 50.00
2023-2024	Concession Sales	\$ 50.00
2023-2024	Special Projects/events	\$ 50.00
2023-2024	Laser Engraving	\$ 50.00
2023-2024	Printed Items	\$ 50.00
2023-2024	Car Washes	\$ 50.00
2023-2024	Spirit Day	\$ 50.00
2023-2024	Direct Sales Items	\$ 50.00
	Go to Page 2 if more rows/cells are needed	
Total from Page 2		\$ -
Total Revenue		\$ 700.00

EXPENDITURES		
Fiscal Year	Expenses	Estimated Amount
2023-2024	Rentals; Lease Services	\$ 100.00
2023-2024	Communication Services	\$ 100.00
2023-2024	Printing & Binding; Copying Services	\$ 100.00
2023-2024	Health, First Aid	\$ 100.00
2023-2024	General Supplies <\$5,000 non-durable	\$ 100.00
2023-2024	Technology-related supplies, small equipment	\$ 500.00
2023-2024	T-shirts	\$ 100.00
2023-2024	Awards, Gifts, Decorations, Regalia, Refreshments; Meals, Incentives, Appreciation	\$ 100.00
2023-2024	Registrations; Dues and Fees; Licensing Fees; Bank Fees	\$ 185.00
2023-2024	Refunds and Reimbursements	\$ 100.00
2023-2024	Petty Cash	\$ 100.00
2023-2024	Transportation	\$ 250.00
2023-2024	Lodging	\$ 100.00
2023-2024	Fundraising Expenses	\$ 500.00
2023-2024	Food for Trips	\$ 300.00
	Go to Page 2 if more rows/cells are needed	
Total from Page 2		\$ -
Total Expenditures		\$ 2,735.00

Beginning Fund Balance	\$	2,035.00	(A1) From Report**
Revenue	\$	700.00	(A2)
Expenditures	\$	2,735.00	(B1)
Ending Fund Balance	\$	-	(B2) (A1+A2-B1=B2)

** Report in iAccounting (Wengage): Options --> Analysis Tools/Reports --> Revenue Expenditure Summary

X Bena Gwart
Sponsor's Signature
X Capital Road
Activity Fund Custodian's Signature

1-24-24
Date
1-29-24
Date